

SUBJECT: DUTIES OF THE SCHOOL ATTORNEY

The Board of Education shall employ a School Attorney who shall be responsible to the Board of Education for guidance on all affairs which are of a legal nature, including, but not limited to:

- a) Negotiation of all legal charges and processes for each bond issue and construction and/or reconstruction of buildings;
- b) Legal counsel on matters referred to him/her to determine legality of procedure;
- c) Matters related to “due process” hearings or procedures.

Communications with School Attorney

Except in unusual circumstances, all communications between the school attorney and district personnel and Board members shall be directed through the Superintendent or the president of the Board. If inquires are addressed directly to the attorney by other district personnel, responses are to be channeled through the Superintendent or Board president.