

Ogdensburg City School District  
Board of Education  
Ogdensburg, New York

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**DATE:** August 22<sup>nd</sup>, 2024

**KIND OF MEETING:** Regular Meeting

**WHERE HELD:** OFA Cafeteria B

**MEMBERS PRESENT:** Renee` Grizzuto, Ronald Johnson, Douglas Loffler, Pamela Luckie, Angela McRoberts, Vicky Peo, Elizabeth Testani

**MEMBERS ABSENT:** Craig Lalonde, Connor Sutton

**OTHERS PRESENT:** Superintendent Kevin Kendall, Assistant Superintendent for Curriculum, Instruction, Assessment and Technology Brooke Reid, Kaleb Bertrand, Board Clerk Mariah Pearson, and Citizens

The Regular Meeting was called to order by Board President Ronald Johnson at 6:00 p.m. in the OFA Cafeteria.

**GENERAL ADMINISTRATION DIVISION:**

**Report A:**

Acceptance of Committee on Special Education, Committee on Preschool Special Education and 504 Committee Recommendations for Meetings held on June 24, 25, 26, July 3, 5, 18, 19 and August 2, 13, 19, 2024

Moved By: R. Grizzuto

Supported By: A. McRoberts

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the recommendations as presented this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**Acceptance of Board of Education Minutes**

Moved By: E. Testani

Supported By: V. Peo

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the Organizational and Regular Meeting Minutes, held on July 1<sup>st</sup> 2024.

Ayes: All Present

Nays: None

Motion Carried

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Letters and Communications to the Board of Education

None

Comments Relative to the Agenda

None

**OLD BUSINESS:**

GENERAL ADMINISTRATION DIVISION

**Report 1:**

Final Review and Adoption of Proposed Changes to the 2024-2025 Code of Conduct

Moved By: P. Luckie

Supported By: V. Peo

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the revised Code of Conduct as presented for the 2024-2025 school year this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**Report 2:**

Final Review and Adoption of Proposed Changes to the 2024-2025 District-Wide Safety Plan/Communicable Disease – Pandemic Plan

Moved By: R. Grizzuto

Supported By: E. Testani

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the revised District-Wide Safety Plan/Communicable Disease – Pandemic Plan as presented for the 2024-2025 school year this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**NEW BUSINESS:**

GENERAL ADMINISTRATION DIVISION

**Report 3:**

Co-Curricular Activities Treasurer's Report

No action necessary, information and discussion only.

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**Report 4:**

Internal Claims Auditor Quarterly Report

No action necessary, information and discussion only.

**Report 5:**

Adoption of Sports Merger Fee Schedule

Moved By: A. McRoberts

Supported By: E. Testani

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District, shall hereby adopt the Sports Merger Fee Schedule for out-of-district students to participate in the districts' High School sports program as presented, effective July 1, 2024, on this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**Report 6:**

First Read of Ogdensburg City School Policies #1900, and #1900-E.2

No action necessary – First Review and Discussion Only

**Report 7:**

Board Approval of Contract with SUNY Potsdam

Moved By: R. Grizzuto

Supported By: A. McRoberts

**RESOLVED:** Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the contract with SUNY Potsdam, as submitted this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**Report 8:**

Board Approval of Contract with Jessica Anderson

Moved By: R. Grizzuto

Supported By: D. Loffler

**RESOLVED:** Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the contract with Jessica Anderson, as submitted this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

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Motion Carried

**Report 9:**

Board Approval of Contract with Jessica Anderson

Moved By: R. Grizzuto

Supported By: D. Loffler

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the contract with Melinda Bixby, as submitted this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

**Report 10:**

Board Approval of Atlantic Testing Laboratories Contract

Moved By: R. Grizzuto

Supported By: D. Loffler

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the contract with Atlantic Testing Laboratories, with an estimated total price of \$4,141.00, as submitted this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

**Report 11:**

Board Approval of Contract with D.C Building Systems, Inc. for Capital Outlay Project  
SED No. 51-23-00-01-0-007-027

Moved By: E. Testani

Supported By: V. Peo

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the contract with D.C Building System Inc., as submitted this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

**Report 12:**

Board Approval of Contract with C & S Engineers, Inc for Capital Project SED #51-23-00-01-5-022-001

Moved By: E. Testani

Supported By: R. Grizzuto

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the contract with C & S

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Engineers, Inc., as submitted this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

INSTRUCTIONAL DIVISION

**Report 13:**

Special Education End-Of-Year Report for 2023-2024

No Action necessary, information only.

BUSINESS AND FINANCE DIVISION

**Report 14:**

2024-2025 Disbursement of Federal and State Funds

Moved By: A. McRoberts

Supported By: D. Loffler

RESOLVED: Having the recommendation of the Board of Education, Kevin Kendall is hereby authorized to allocate the Federal and State (grant) Funds allotted to the Ogdensburg City School District for the 2024-2025 school year on this 22<sup>nd</sup> day of August.

Ayes: All Present

Nays: None

Motion Carried

**Report 15:**

Real Property Tax Installment Payment

Moved By: R. Grizzuto

Supported By: A. McRoberts

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby establish equal installments for the collection of Real Property Tax Payments due October 4, 2024 and January 3, 2025, continuing in the 2024-2025 school year this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**Report 16:**

Resolution to Confirm Tax Rolls and Authorize Tax Levy

Moved By: P. Luckie

Supported By: D. Loffler

RESOLVED: WHEREAS the Board of Education has been authorized by the District Voters at the Annual School Meeting to raise the necessary funds for the General Fund Budget of

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the 2024-2025 school year;

WHEREAS school district administration has determined that a tax levy in the amount of \$10,598,360 is required to fund the 2024-2025 General Fund Budget; THEREFORE, BE IT RESOLVED, that the Board of Education fixes the equalized tax rates by city and towns and confirms the extension of the taxes as they appear on the attached tax roll;

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1<sup>st</sup> 2024 and end January 3<sup>rd</sup> 2025 giving the warrant and effective period of 127 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be affixed as follows:

1st month - Free Period

2nd month- interest of 2% added

3rd month - interest of 3% added

4th month - interest of 4% added

on this 28th day of August 2023.

Ayes: All Present

Nays: None

Motion Carried

**Report 17:**

2024-2025 Tax Warrant

Moved By: E. Testani

Supported By: D. Loffler

RESOLVED: Having the recommendation of the Superintendent of Schools,

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the real Property Tax Law: and

WHEREAS: the unencumbered, unreserved fund balance at the close of last fiscal year must be applied in determining the amount of the school tax levy except for an amount to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED; that the Board of Education retain as surplus fund \$12,895,167 from the unappropriated fund balance of \$2,210,448 thereby applying \$4,000,000 to the reduction of the 2023-2024 tax levy; and the Board of Education of the Ogdensburg City School District does hereby approve the attached tax warrant for collection by the tax collector this 22<sup>nd</sup> day of August 2023.

Ayes: All Present

Nays: None

Motion Carried

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**Report 18:**

Resolution to Approve Budget Transfers

Moved By: V. Peo

Supported By: R Grizzuto

**RESOLVED:** Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the budget transfers as per the attached Request for Budgetary Transfers on this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**Report B1-B4:**

Consent Agenda

Moved By: D. Loffler

Supported By: A. McRoberts

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve reports B1-B4 as part of a Consent Agenda this 22<sup>nd</sup> day of August 2024.

Ayes: All Present

Nays: None

Motion Carried

**Other:**

None

**Concluding Comments by Citizens, Board Members, and/or Administration:**  
Scott Sargent was present to thank the Board for the opportunity to continue to serve the community.

Mr. Kendall highlighted this is the 6<sup>th</sup> year the tax levy has gone unchanged.

**ADJOURNMENT:**

Moved By: A. McRoberts

Supported By: E. Testani

**RESOLVED:** That, the Board of Education of the Ogdensburg City School District does hereby adjourn at 6:31 pm.

Ayes: All Present

Nays: None

Motion Carried

Next meeting held on September 16<sup>th</sup>, 2024.

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Respectfully Submitted,  
Mariah Pearson  
Board Clerk