## **EXHIBIT A**

## Request for Leave of Absence

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a LEAVE OF ABSENCE to <u>KATRINA SHEATS</u> with such leave to commence on <u>December 3, 2024</u> and terminate on <u>January 1, 2025</u>. Be it further resolved that <u>Mrs. Sheats</u> is granted permission to use accumulated leave days during the aforementioned leave period.

Attachment to Staff Report #: B1

Board of Education Meeting Date: November 18, 2024