



BCA ARCHITECTS & ENGINEERS

Change Order | Allowance | Pay App Transmittal

BCA Architects & Engineers | 15 Public Square Watertown, New York 13601

PROJECT:	Ogdensburg City School District 2023 Capital Outlay Project 2023-008	DATE SENT:	8/31/2023
		RETURN BY:	9/5/2023
SUBJECT:	FO 104-01 Heated Sidewalk	CHANGE ORDER ALLOWANCE PAY APP ID:	01 (GC) AA-4- 001
TYPE:	Change Order Allowance Pay App	TRANSMITTAL ID:	00177
PURPOSE:	CO/AA For Admin Processing	VIA:	Email
ACTUAL AMOUNT:	(\$4,800.00)	ESTIMATED AMOUNT:	(\$4,800.00)
ACTUAL DAYS:	0	ESTIMATED DAYS:	0

FROM

NAME	COMPANY	EMAIL	PHONE
Linda Rohde	BCA Architects & Engineers	lrohde@thebcgroup.com	(315) 782-8130

TO

NAME	COMPANY	EMAIL	PHONE
Kevin Kendall	Ogdensburg City School District	kkendall@ogdensburgk12.org	(315) 393-0900

REMARKS:

DESCRIPTION OF CONTENTS

QTY	TITLE	NUMBER	DATE	SCALE	SIZE
1	104-01 Heated Sidewalk ContSigned.pdf		8/31/2023		

COPIES:

Rachel Barr (Ogdensburg City School District)

ALLOWANCE AUTHORIZATION



DISTRIBUTION

Owner	<input checked="" type="checkbox"/> Ogdensburg CSD	Contractor	<input checked="" type="checkbox"/> D.C. Building Systems, Inc.
Architect	<input checked="" type="checkbox"/> BCA Architects & Engineers	Field	<input type="checkbox"/>
CM	<input type="checkbox"/> N/A	Other	<input checked="" type="checkbox"/> NYSED

CONTRACT INFORMATION

Project:	2023 Capital Outlay Project	Field Order No.:	104-01
Owner:	Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669	Date:	August 4, 2023
Contractor:	D.C. Building Systems, Inc. 19086 US Route 11 Watertown, New York 13601	Architect's Project No.:	2023-008
SED No.:	51-23-00-01-0-007-025 Ogdensburg Free Academy / Golden Dome	Contract For:	No. 1 - General Construction
		Contract Date:	July 3, 2023
		SED Project Manager:	Wendy Clark

DESCRIPTION

You are hereby directed to execute promptly this Field Order:

Add to provide all labor, materials, and equipment to undercut existing subbase and provide additional compacted stone over stabilization fabric within footprint of sidewalk replacement along the District & CSE Offices due to presence of unstable clay soils. \$ 4,800.00

Total Allowance Authorization Amount \$ 4,800.00



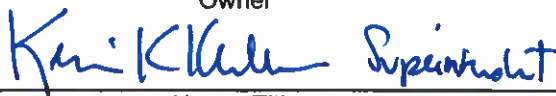
ATTACHMENTS

Cost Proposal BC01 from DC Building Systems dated 7/22/23
Contract Drawing L220 & L320

SUMMARY

Original Allowance:	\$ 50,000.00
Previous Allowance Authorization:	\$ -
Allowance Remaining prior to this Authorization:	\$ 50,000.00
Net Decrease of this Allowance Authorization:	\$ 4,800.00
Allowance Remaining:	\$ 45,200.00

AUTHORIZED SIGNATURES

<p style="text-align: center;">BCA Architects & Engineers</p> <p style="text-align: center;">Architect/Engineer</p> <p style="text-align: center;"></p> <p style="text-align: center;">Shawn M. Travers, R.A., LEED Green Associate Principal/Architect</p> <p style="text-align: center;">N/A</p> <p style="text-align: center;">Construction Manager (If Applicable)</p> <p style="text-align: center;">Name, Title</p>	<p style="text-align: center;">D.C. Building Systems, Inc.</p> <p style="text-align: center;">Contractor</p> <p style="text-align: center;"></p> <p style="text-align: center;">Robert Porter Name, Title</p> <p style="text-align: center;">Ogdensburg City School District</p> <p style="text-align: center;">Owner</p> <p style="text-align: center;"> Superintendent</p> <p style="text-align: center;">Name, Title</p>
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DC Building Systems, Inc.
1015 Water Street, Watertown, NY 13601
(315) 785-9884 (315) 785-9767
rporter@dc-buildingsystems.com

7/22/23

Attn: Steve Shockley
BCA Architects & Engineers
15 Public Square.
Watertown, NY 13601

RE: Ogdensburg Schools BC01 Heated Sidewalk Undercut

Following please find our proposal to perform additional undercut due to existing soil conditions. We will boxout the existing material to minus 12" in lieu of minus 6" detailed and replace it with type 2 stone compacted. Additional material, and trucking of spoils offsite.

For the sum of: Four Thousand Eight Hundred Dollars \$4,800

Sincerely,

Robert Porter

Robert Porter
President

cc. Shawn Travers

- CONSTRUCTION NOTES**
1. MILL AND REMOVE ASPHALT PAVEMENT TO EXPOSE SUBGRADE TO LIMITS SHOWN.
 2. SAWCUT & REMOVE CONCRETE PAVEMENT TO LIMITS SHOWN. SUBGRADE MATERIALS TO REMAIN.
 3. SAWCUT & REMOVE CONCRETE PAVEMENT & REMOVE ADA PARKING SPACES AS NECESSARY TO INSTALL PROPOSED PARKING STRIPPS. SEE ATTACHED PLAN SHEETS FOR DETAILS.
 4. SAWCUT MILL AND REMOVE TOP COURSE TO EXPOSE SUBGRADE TO LIMITS SHOWN. SUBGRADE TO REMAIN.

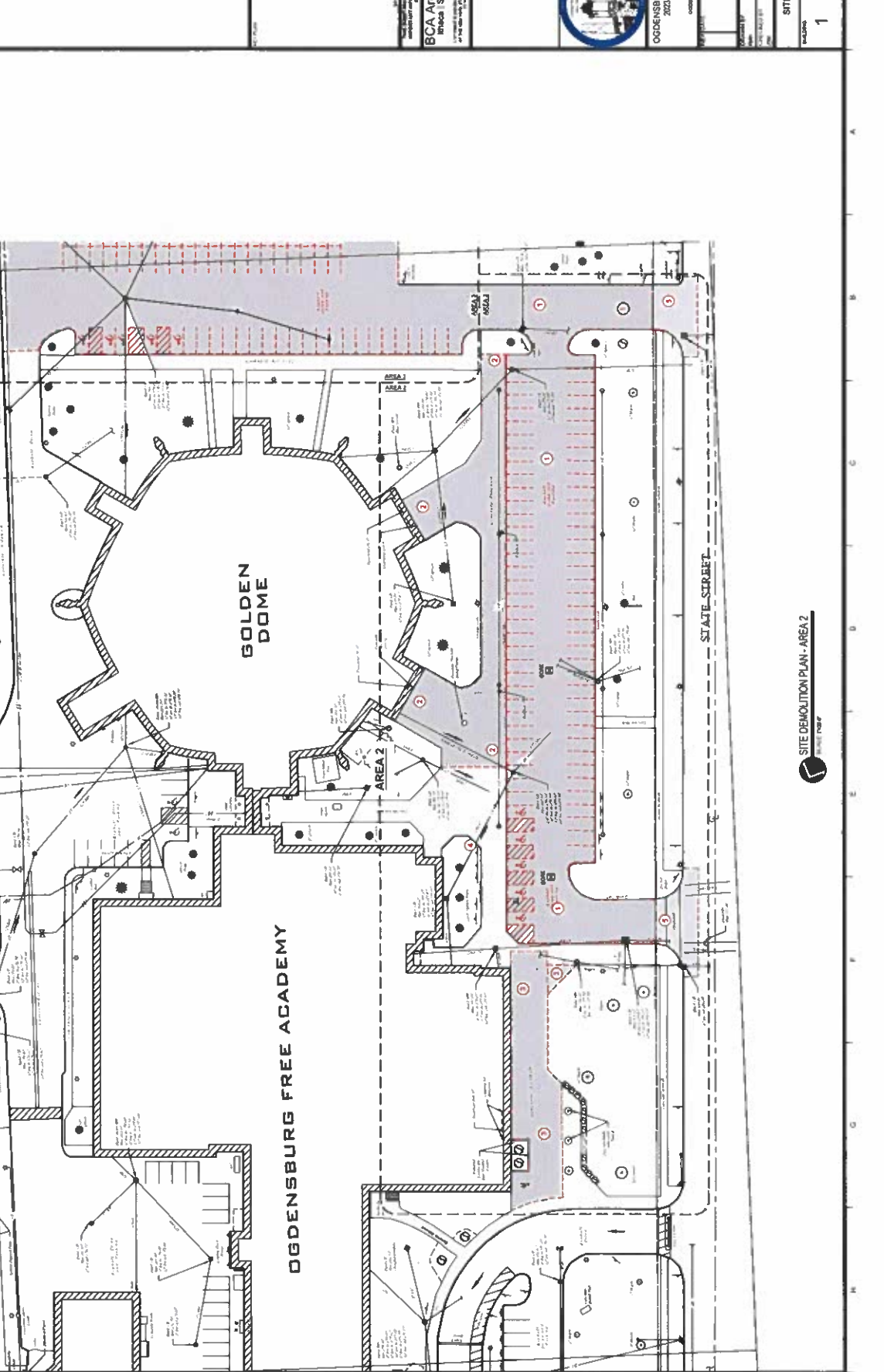
BCA Architects & Engineers
 10000 N. 10th Street, Suite 100
 Phoenix, AZ 85020
 Phone: (602) 998-8888
 Fax: (602) 998-8889
 www.bcaaz.com



OGDENSBURG CITY SCHOOL DISTRICT
 2023 CAPITAL OUTLAY PROJECT
 OGA: GOLDEN DOME
 COMMUNISTON ST. LAURENCE AVE. TURN

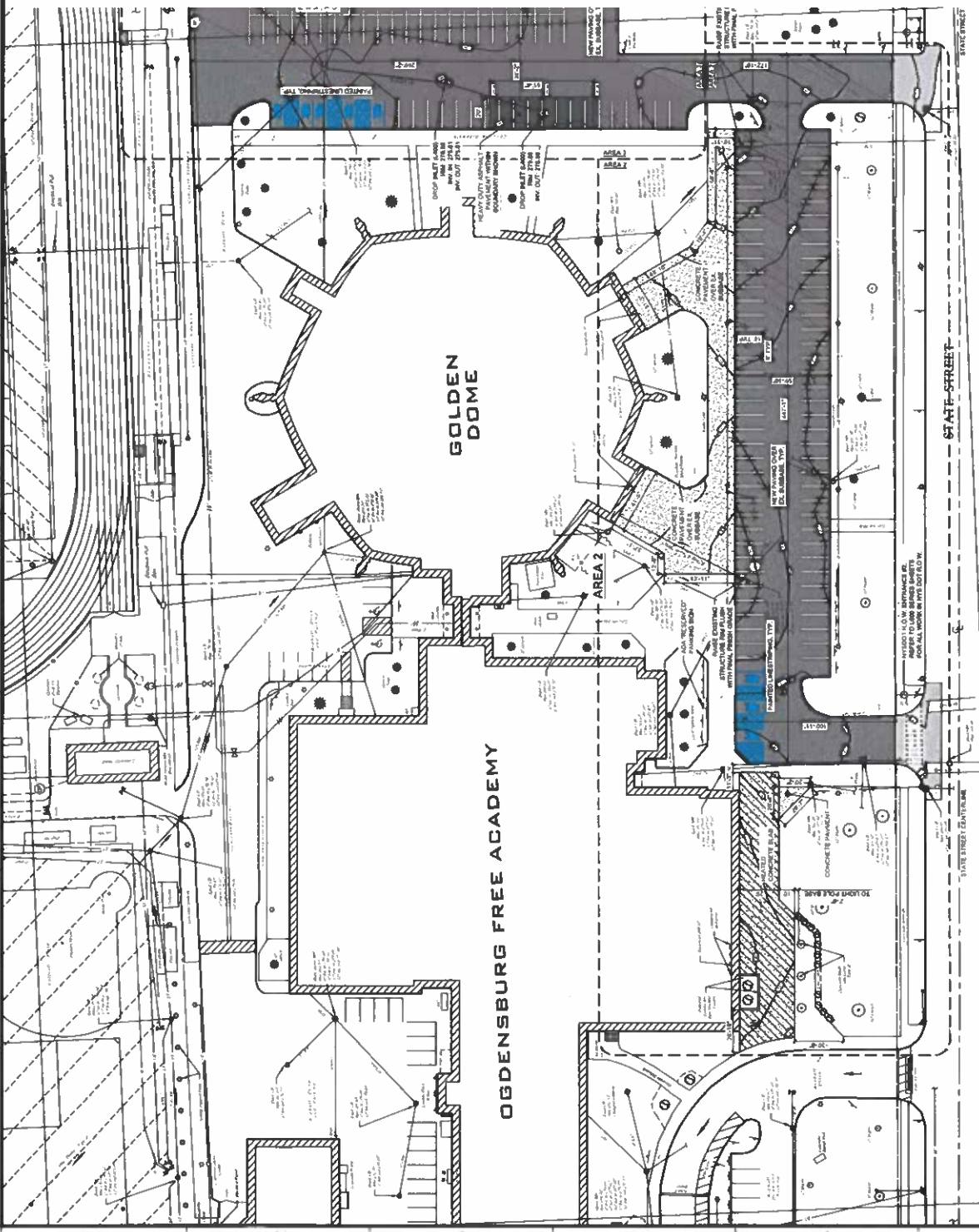
DATE	1	L220
BY		BID SET

SITE DEMOLITION PLAN - AREA 2



SITE DEMOLITION PLAN - AREA 2

- SITE LEGEND**
- HEAVY DUTY ASPHALT PAVEMENT
 - ASPHALT PARKING ON HYDRODOT FLOW
 - CONCRETE PAVEMENT
 - HEATED CONCRETE SLAB
 - PARKING STRIPING



SITE LAYOUT & GRADING PLAN - AREA 2
SCALE: 1/8" = 1'-0"

<p>BCA Architects & Engineers 2030 W. 10th Street Ogdenburg, PA 15066 Phone: 724-261-1111 Fax: 724-261-1112 www.bcaarchitects.com</p>			<p>OGDENBURG CITY SCHOOL DISTRICT 2023 CAPITAL OUTLAY PROJECT OPA # 1 GOLDEN DOME</p>	<p>REPORT NO. 10-2023-001</p>
<p>PROJECT NUMBER: _____ DATE: _____ DRAWN: _____</p>				<p>SITE LAYOUT & GRADING PLAN - AREA 2</p>
<p>SCALE: 1/8" = 1'-0"</p>		<p>SHEET NUMBER: L320</p>	<p>BID SET</p>	



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234
 Tel. (518) 474-3906
 Tel. (518) 474-3906
 www.p12.nysed.gov/facplan/

CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

Instructions: This CERTIFICATION is required for all change orders submitted to SED
 Fill out all three parts completely.

Change Order Number:
104-01

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number	5	1	2	3	0	0	0	1	0	0	0	7	0	2	5
	<small>District BEDS Code</small>							<small>Building Identification Number</small>					<small>Project number</small>		

District & Building Name Ogdensburg City School District, Ogdensburg Free Academy / Golden Dome

Type of Project Reconstruction /Alteration Addition & Alteration New Building Other

Project Description 2023 Capital Outlay Project

Architect / Engineer firm BCA Architects & Engineers 15 Public Square; Watertown, New York 13601
name address

Contact Person Shawn M. Travers, R.A. Principal/Architect (315) 782-8130 Ext. 235 / stravers@thebcgroup.com
name & title phone number & e-mail

Construction Manager firm BCA Architects & Engineers 15 Public Square; Watertown, New York 13601
name address

Contact Person Stephen Shockley Project Administrator (315) 782-8130 Ext. 290 / sshockley@thebcgroup.com
name & title phone number & e-mail

District Contact Person Kevin Kendall, Superintendent of Schools (315) 393-0900 kkendall@ogdensburgK12.org
name & title phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:
 (Number each item if there is more than one and provide additional sheets as necessary.)

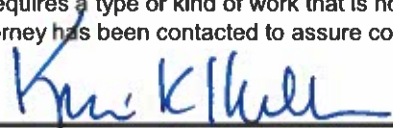
- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

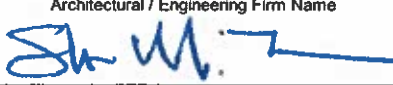
A	General Contractor
B	Under the Capital Outlay Project, existing sidewalks were scheduled to be replaced as per Contract Drawing L220 & L320.
C	Upon removal of the existing concrete sidewalk in front of the main entrance at Ogdensburg Free Academy, the General Contractor discovered an unsuitable layer of clay soil immediately below. To avoid future complications of expansion & contraction as the clay reacts to moisture, the subbase was further undercut an additional 6-inches and replaced with compacted granular fill.
D	Add to provide all labor, materials, and equipment to undercut existing subbase and provide additional compacted stone over stabilization fabric within footprint of sidewalk replacement along the District & CSE Offices due to presence of unstable clay soils.

CHANGE ORDER CERTIFICATION

Part Three

1	<u>Change order requirements:</u>
<ul style="list-style-type: none"> ✓ The scope of the change order must relate to the project scope previously approved. ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided. ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds. ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor. 	

2	<u>Certification of the Superintendent of Schools (District Superintendent if a BOCES project)</u>
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> ● The revised total cost is within the authorized appropriation for this project. ● Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505. 	
<p><u>8/31/23</u> Date</p>	<p> _____ Kevin Kendall, Superintendent of Schools</p>

3	<u>Certification of the Architect or Engineer</u>
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> ● Work required by this change order is in accordance with applicable sections of the approved contract documents. ● Any plan, sketch, or attachment referenced in this change order is included herein. ● Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56. ● Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York. ● Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project. 	
<p><u>August 4, 2023</u> Date</p>	<p>BCA Architects & Engineers _____ Architectural / Engineering Firm Name</p> <p> _____ Shawn M. Travers, R.A. Principal/Architect</p>