



# AIA Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
2023 Capital Outlay Project  
OFA / Golden Dome  
Ogdensburg City School District  
1100 State Street  
Ogdensburg, New York

**CONTRACT INFORMATION:**  
Contract For: No. 1 - General  
Construction  
Date: July 3, 2023

**CHANGE ORDER INFORMATION:**  
Change Order Number: 1-01  
Date: August 8, 2023

SED No. 51-23-00-01-0-007-025 OFA /  
Golden Dome  
BCA Project No. 2023-008

**OWNER:** *(Name and address)*  
Ogdensburg City School District  
1100 State Street  
Ogdensburg, New York 13669

**ARCHITECT:** *(Name and address)*  
BCA Architects & Engineers  
15 Public Square  
Watertown, New York 13601

**CONTRACTOR:** *(Name and address)*  
D.C. Building Systems, Inc.  
1015 Water Street  
Watertown, New York 13601

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Add to provide all labor, materials, and equipment to replace deteriorated concrete sidewalk from Ogdensburg Free Academy to State Street in accordance with unit pricing as per the Form of Proposal for Contract No. 1 - General Construction.

#### Attached:

Cost Proposal BC-02 from Contractor dated 7/25/23  
Contract Drawings L220 and L320


The original Contract Sum was	\$ 1,225,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,225,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 61,750.00
The new Contract Sum including this Change Order will be	\$ 1,286,750.00

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

BCA Architects & Engineers  
**ARCHITECT** *(Firm name)*

  
**SIGNATURE**

Shawn M. Travers, R.A., Principal /  
Project Architect  
**PRINTED NAME AND TITLE**

August 4, 2023  
**DATE**


D.C. Building Systems, Inc.  
**CONTRACTOR** *(Firm name)*

  
**SIGNATURE**

Robert Porter, President  
**PRINTED NAME AND TITLE**

8/9/23  
**DATE**

Ogdensburg City School District  
**OWNER** *(Firm name)*

  
**SIGNATURE**

Kevin Kendall, Superintendent  
**PRINTED NAME AND TITLE**

8/24/23  
**DATE**



DC Building Systems, Inc.  
1015 Water Street, Watertown, NY 13601  
(315) 785-9884 (315) 785-9767  
rporter@dc-buildingsystems.com

7/25/23

Attn: Steve Shockley  
BCA Architects & Engineers  
15 Public Square.  
Watertown, NY 13601

RE: Ogdensburg Schools BC-02

Following please find our proposal to remove and replace concrete sidewalks per 2023-008 OFA\_Site (Concrete replacement).

Area 1: Adjacent to the new heated sidewalk 1,235SF @ \$50/SF = \$61,750

Sincerely,

*Robert Porter*

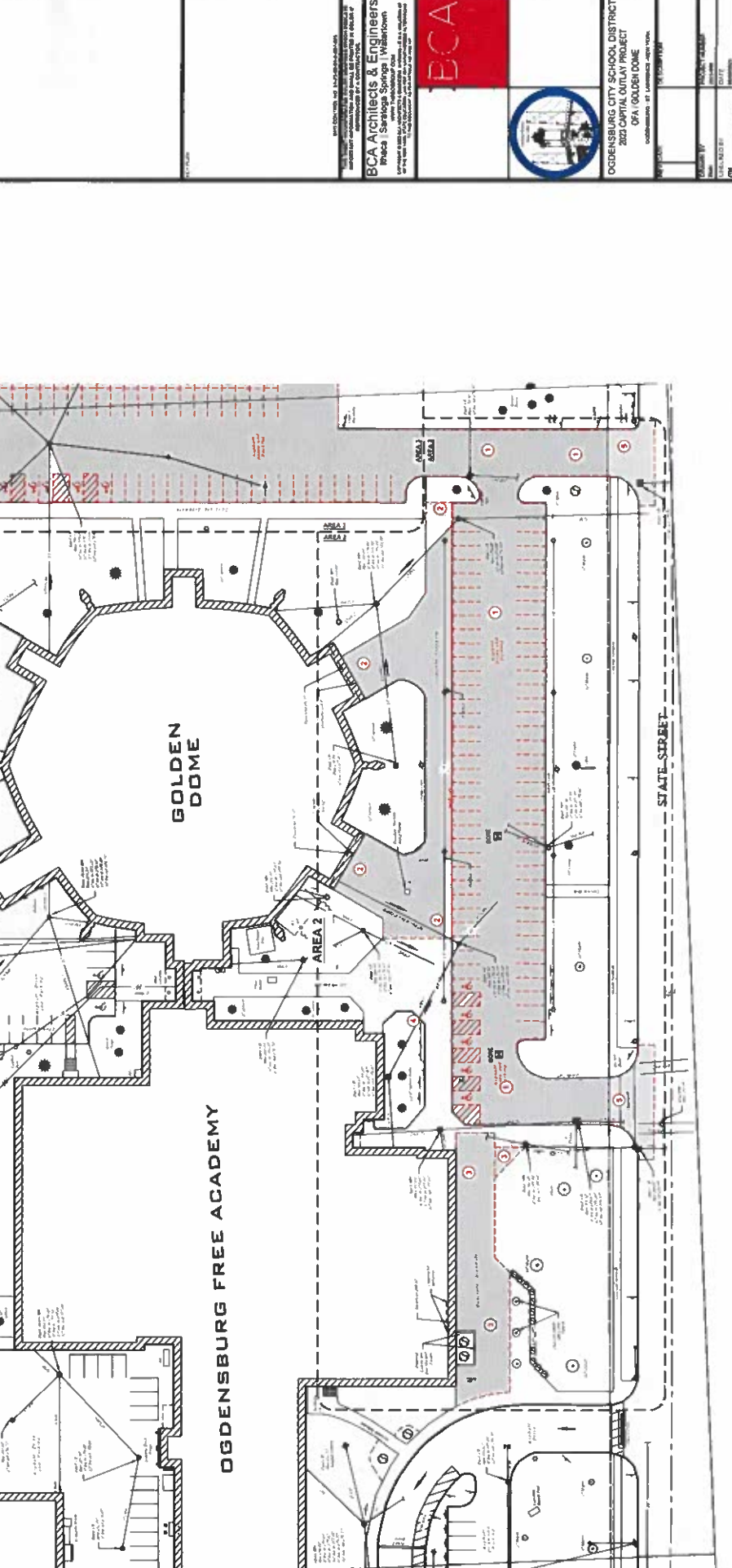
Robert Porter  
President

cc. Shawn Travers

**GENERAL NOTES**

1. MILL AND REMOVE ASPHALT PAVEMENT TO EXPOSE SUBGRADE. REPAIR AND REPAVEMENT TO BE SUBMITTED TO THE CITY OF OGDENSBURG.
2. REMOVE AND REPAIR CONCRETE PAVEMENT TO EXPOSE SUBGRADE. REPAIR AND REPAVEMENT TO BE SUBMITTED TO THE CITY OF OGDENSBURG.
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ODGENSBURG FREE ACADEMY  
GOLDEN DOME




  
**BCA Architects & Engineers**  
 1000 W. 10th Street  
 Ogdensburg, NY 13623  
 Phone: (315) 353-1111  
 Fax: (315) 353-1112  
 Website: www.bcaarchitects.com

OGDENSBURG CITY SCHOOL DISTRICT  
 2023 CAPITAL OUTLAY PROJECT  
 OGA: GOLDEN DOME  
 CONTRACT NO. 2023-001

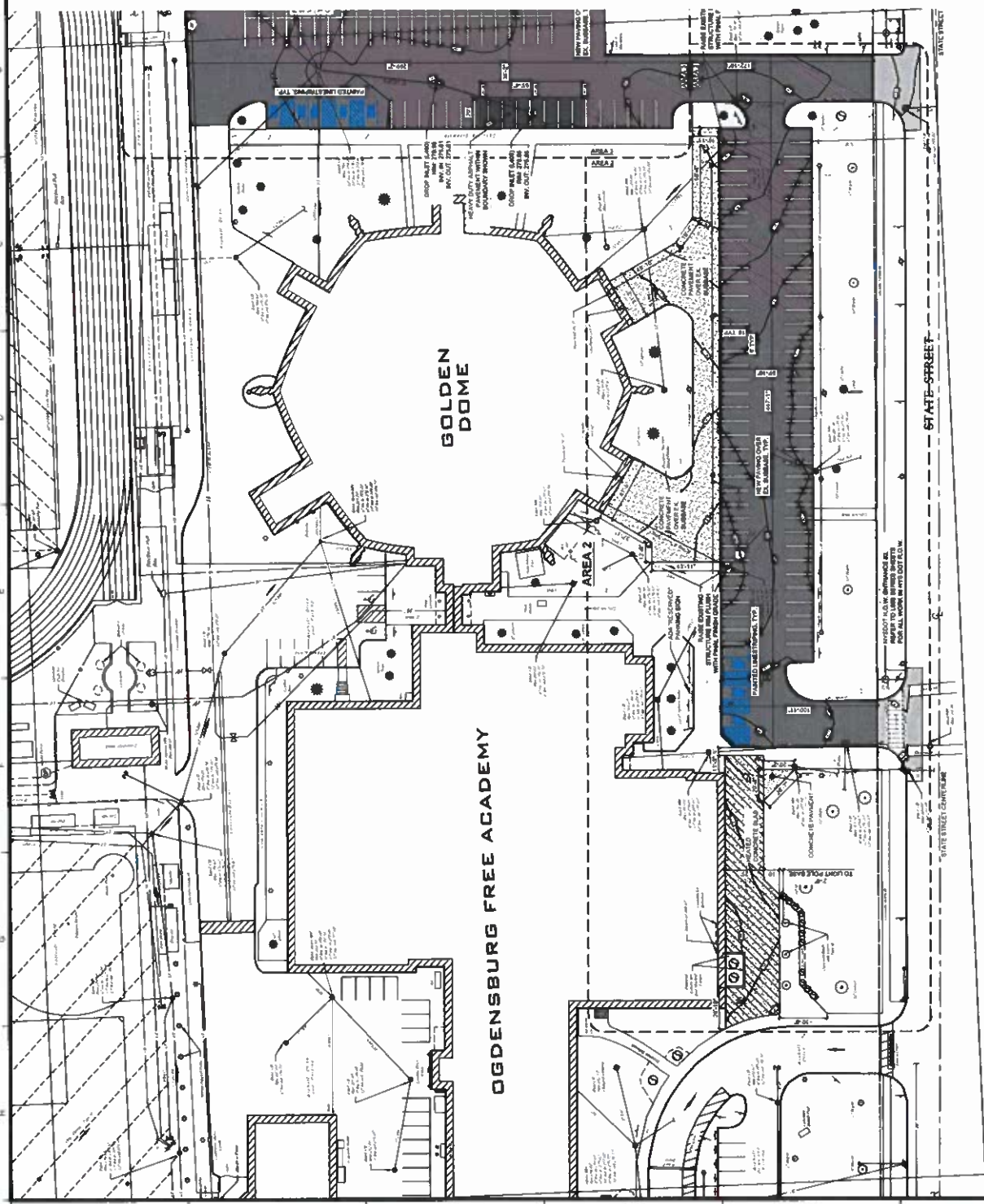
DATE	10/10/2023
PROJECT	2023 CAPITAL OUTLAY PROJECT
DATE	10/10/2023
DATE	10/10/2023
DATE	10/10/2023

SITE DEMOLITION PLAN -  
 AREA 1

1 L220

SITE DEMOLITION PLAN - AREA 2

- SITE LEGEND**
- HEAVY DUTY ASPHALT PAVEMENT
  - ASPHALT PAVEMENT
  - CONCRETE PAVEMENT
  - HEAVY DUTY CONCRETE SLAB
  - PARKING STRIPING



SITE LAYOUT & GRADING PLAN - AREA 2  
SCALE 1/8"=1'-0"

BCA Architects & Engineers  
1000 North...  
2022 CAPITAL OUTLAY PROJECT  
OFFICE: GOLDEN DOME



OGDENSBURG CITY SCHOOL DISTRICT  
2022 CAPITAL OUTLAY PROJECT  
OFFICE: GOLDEN DOME  
PREPARED BY: [Name]  
CHECKED BY: [Name]  
DATE: [Date]

PROJECT:	OGDENSBURG CITY SCHOOL DISTRICT 2022 CAPITAL OUTLAY PROJECT
DATE:	10/15/2021
SCALE:	1/8"=1'-0"
PROJECT NUMBER:	L320
DATE:	10/15/2021



**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK**

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234  
 Tel. (518) 474-3906  
 Tel. (518) 474-3906  
 www.p12.nysed.gov/facplan/

**CHANGE ORDER CERTIFICATION**  
 Must be attached to back of Change Order

**Instructions:** This CERTIFICATION is required for all change orders submitted to SED  
 Fill out all three parts completely.

<b>Change Order Number:</b>
1-01

**Part One - General Information**

Provide separate Change Orders for each Project Number

SED Project Number	5	1	2	3	0	0	0	1	0	0	0	7	0	2	5
	District BEDS Code			Building Identification Number						Project number					

District & Building Name Ogdensburg City School District, Ogdensburg Free Academy / Golden Dome

Type of Project  Reconstruction /Alteration  Addition & Alteration  New Building  Other

Project Description 2023 Capital Outlay Project

Architect / Engineer firm BCA Architects & Engineers 15 Public Square; Watertown, New York 13601

name address

Contact Person Shawn M. Travers, R.A. Principal/Architect (315) 782-8130 Ext. 235 / stravers@thebcgroup.com

name & title phone number & e-mail

Construction Manager firm BCA Architects & Engineers 15 Public Square; Watertown, New York 13601

name address

Contact Person Stephen Shockley Project Administrator (315) 782-8130 Ext. 290 / sshockley@thebcgroup.com

name & title phone number & e-mail

District Contact Person Kevin Kendall, Superintendent of Schools (315) 393-0900 kkendall@ogdensburgK12.org

name & title phone number & e-mail

**Part Two**

Provide the following information for each individual item in the change order:  
 (Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A	Owner
B	Under the Capital Outlay Project, existing sidewalks were scheduled to be replaced as per Contract Drawing L220 & L320.
C	With favorable bid results, the Owner requested that an additional section of deteriorated concrete sidewalk be replaced from the scheduled work area in front of Ogdensburg Free Academy to State Street. As such, the General Contractor replaced an additional area of concrete sidewalk adjacent to the scheduled new heated sidewalks in accordance with the unit price provided on their form of proposal. Note that the Owner only received a single bid under Contract No. 1 -General Construction for the 2023 Capital Outlay Project.
D	Add to provide all labor, materials, and equipment to replace deteriorated concrete sidewalk from Ogdensburg Free Academy to State Street in accordance with unit pricing as per the Form of Proposal for Contract No. 1 - General Construction.

# CHANGE ORDER CERTIFICATION

## Part Three

**1 Change order requirements:**

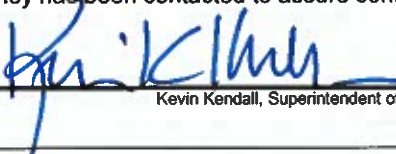
- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

**2 Certification of the Superintendent of Schools (District Superintendent if a BOCES project)**

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

8/24/23  
Date

  
Kevin Kendall, Superintendent of Schools

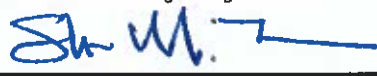
**3 Certification of the Architect or Engineer**

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

August 4, 2023  
Date

BCA Architects & Engineers  
Architectural / Engineering Firm Name

  
Shawn M. Travers, R.A. Principal/Architect