

March 6, 2024

To the Board of Education:

Re: Department Updates

Cafeteria:

- We have served 68,827 breakfast and 108,848 lunches in the district.
- State and Federal reimbursement from September-January is \$569,802 compared to \$447,624 last year
- All students receive free breakfast and lunch and this will continue next year
- I am currently on the Government Food Board, and the State Nutrition Association Board
- We could add two part time Food Service Helpers to bring us to full staff.
- We are looking at sourcing better quality product for next year

Transportation:

- Our current fleet consists of 14 buses and 2 SUV
- We just received our new bus and it has AC
- We currently have 15 bus drivers, 14 monitors and 2 Mechanics.
- We have an employee who finished his 19-A certification, and will be looking at breaking away from Jeff-Lewis Boces on our training.
- We started our routing software, and parents can track their students on the bus live
- We continue to be accident free on the roadways, and continue to have a safe program

Janitorial:

- This year I have made it a goal to inspect the overall conditions of classrooms, and the grounds. I have done 19 inspections of the buildings, and share the feedback with the building principals. This has been extremely successful on keeping the night time cleaners motivated.
- We are currently 2 full-time employees down, and have interviews coming up
- The overall building conditions continue to improve, and we have shift leaders doing a great job.
- We are looking at using a better-quality wax in classrooms starting next year. We had a demonstration performed that will save time and money

Maintenance:

- The Work Order System has been extremely beneficial. We have had 2708 work orders entered in the system.
- The categories are as followed: 115 Alarms, 34 Athletics, 51 Bus Footage, 41 Car Service, 31 Ceiling Tiles, 85 computers, 290 construction, 262 Custodial, 126 Doors & Locks, 150 Electrical, 5 event set ups, 83 Grounds Work, 675 HVAC, 224 Key Request, 82 Lighting, 24 locker repair, 41 Paint, 211 Plumbing Issues, 4 pool, 70 Quality Assurance, 15 Restrooms, 5 Trash Removal, and 22 window and shades
- Day Automation will be starting a Security upgrade this month. We will have camera replacement, Key Fob Access, and door work done.
- We have been converting our automation heating system into the new century of technology
- Staffing in the Maintenance Department is holding consistent. We have plenty of knowledge and hard-working individuals.