



BCA ARCHITECTS & ENGINEERS

# Change Order | Allowance | Pay App Transmittal

BCA Architects & Engineers | 15 Public Square Watertown, New York 13601

PROJECT: Ogdensburg City School District 2023 Capital Outlay Project 2023-008      DATE SENT: 2/8/2024

SUBJECT: CO 3-01 Pumps,Deduct FDA      RETURN BY: 2/14/2024

TYPE: Change Order | Allowance | Pay App      CHANGE ORDER | ALLOWANCE | PAY APP ID: 03 (PC) PA-006

PURPOSE: CO/AA | For Signature to Owner      TRANSMITTAL ID: 00377

ACTUAL AMOUNT: \$4,013.72      ESTIMATED AMOUNT: \$4,013.72

ACTUAL DAYS: 0      ESTIMATED DAYS: 0

FROM

NAME	COMPANY	EMAIL	PHONE
Linda Rohde	BCA Architects & Engineers	lrohde@thebcgroup.com	(315) 782-8130

TO

NAME	COMPANY	EMAIL	PHONE
Kevin Kendall	Ogdensburg City School District	kkendall@ogdensburgk12.org	(315) 393-0900

REMARKS: Please sign the attached document on the first and last pages and email back to me in color.

Thank you.

DESCRIPTION OF CONTENTS

QTY	TITLE	NUMBER	DATE	SCALE	SIZE
1	3 (PC) 3-01 G701-2017 - Pump,Deduct FDA.pdf		2/6/2024		

COPIES:

Rachel Barr (Ogdensburg City School District)



# AIA Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT: (Name and address)**  
2023 Capital Outlay Project  
Ogdensburg Free Academy / Golden Dome  
1100 State Street  
Ogdensburg, New York

**CONTRACT INFORMATION:**  
Contract For: No. 3 - Plumbing  
Date: July 3, 2023  
SED No. 51-23-00-01-0-007-025

**CHANGE ORDER INFORMATION:**  
Change Order Number: 3-01  
Date: January 31, 2024  
Project No. 2023-008

**OWNER: (Name and address)**  
Ogdensburg City School District  
1100 State Street  
Ogdensburg, New York 13669

**ARCHITECT: (Name and address)**  
BCA Architects & Engineers  
15 Public Square  
Watertown, New York 13601

**CONTRACTOR: (Name and address)**  
Burns Bros. Contractors, I.L.C  
400 Lcavenworth Avenue  
Syracuse, New York 13204

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

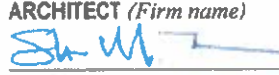
1. Add for all labor, materials, and equipment to provide pump and related piping to drain condense from relocated water heaters. Cost: \$4,148.00
2. Credit to Owner for unused Bid Item No. 1 - Field Directive Allowance. Cost: -\$134.28


The original Contract Sum was	\$ 150,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 150,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,013.72
The new Contract Sum including this Change Order will be	\$ 154,013.72

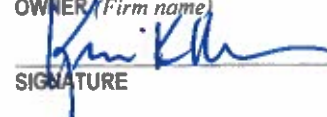
The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

BCA Architects & Engineers  
**ARCHITECT (Firm name)**  
  
**SIGNATURE**  
 Shawn M. Travers, R.A.,  
**Principal/Project Architect**  
**PRINTED NAME AND TITLE**  
 01/31/24  
**DATE**

Burns Bros. Contractors, LLC  
**CONTRACTOR (Firm name)**  
  
**SIGNATURE**  
 Patrick Sweeney / Regional Manager  
**PRINTED NAME AND TITLE**  
 02/01/2024  
**DATE**

Ogdensburg City School District  
**OWNER (Firm name)**  
  
**SIGNATURE**  
 Kevin Kendall, Superintendent  
**PRINTED NAME AND TITLE**  
 2/18/24  
**DATE**

<b>REQUEST FOR CHANGE ORDER</b>	RFCO #:	3
	Date Created:	01/29/2024

**Subject:** Hot Water Heater Condensate Pump

We propose to furnish labor, supervision, tools and material, unless otherwise stated, for the lump sum amount of \$4,148.00

**Qualifications:**

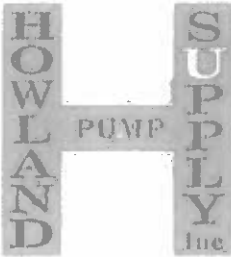
- Provide Labor and Material to Add Condensate Pump on Hot Water Heater

**Exclusions:**

- Sales Tax
- Overtime

**Breakdown:**

Burns Bros Labor/Travel:	\$3,100.00
Material:	\$ 671.30
Sub-total:	\$3,771.30
OH&P:	\$ 377.13
<b>Total:</b>	<b>\$4,148.43</b>



# HOWLAND PUMP & SUPPLY CO., INC

7611 STATE HIGHWAY 68  
PO BOX 295  
OGDENSBURG, NY 13669

## PRICE QUOTE

Phone 315-393-3791  
Fax 315-393-2279

Page 1

Printed 01/24/24 AJD

### Quoted

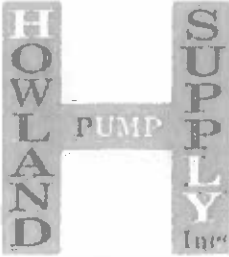
BURNS BROS CONTRACTORS  
400 LEAVENWORTH AVENUE  
SYRACUSE NY 13402  
Tel:315-268-0034 Fax:

### Ship To

BURNS BROS CONTRACTORS  
400 LEAVENWORTH AVENUE  
SYRACUSE NY 13402

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
H06547	01/24/2024	02 23/2024	0001995	OFA	BEST WAY	AJD
Job ID	Customer Terms			Salesman		
COND PUMP/PIPE	Net 30 Da s			KYLE E BESAW		
Part #	Description	Unit	Quant	Unit Price	Extension	
112140TTBUSH	1-1/2" X 1" PVC THREADED BUSHING SCHED 40 PRESSURE FITTING	EA	2	3.44	6.88	
13440TTBUSH	1" X 3/4" PVC THREADED BUSHING SCHED 40 PRESSURE FITTING	EA	2	2.27	4.54	
34PLIM	3/4" PVC INSERT X MALE ADAPTER	EA	2	1.15	2.30	
58VTPF	5/8" id (3/4" od) CLEAR VINYL TUBING ** PER FOOT or 100' ROLL	FT	10	0.55	5.50	
140UN	1" PVC UNION SCHED 40 GLUED PRESSURE FITTING	EA	1	6.36	6.36	
14090	1" PVC 90 ELBOW SCHED 40 PRESSURE FITTING	EA	12	0.83	9.96	
14045	1" PVC 45 ELBOW SCHED 40 PRESSURE FITTING	EA	2	1.71	3.42	
203105	1" FIP PVC CHECK VALVE LEGEND SERIES T-611	EA	1	11.04	11.04	
140M	1" PVC MALE ADAPTER SCHED 40 PRESSURE FITTING	EA	2	1.00	2.00	
14020	1" x 20' PVC DWV SCH 40 PIPE	LT	4	21.17	84.68	
140COUP	1" PVC COUPLING SCHED 40 PRESSURE FITTING	EA	4	0.65	2.60	
41HG0100	1" IPS GALVANIZED SPLIT RING HANGER	EA	12	1.75	21.00	
38GALVPLATE	3/8" GALV BASE PLATE	EA	12	1.43	17.16	
11240M	1-1/2" PVC MALE ADAPTER SCHED 40 PRESSURE FITTING	EA	3	1.21	3.63	
1124090	1-1/2" PVC 90 ELBOW SCHED 40 PRESSURE FITTING	EA	2	1.57	3.14	
1124045	1-1/2" PVC 45 ELBOW SCHED 40 PRESSURE FITTING	EA	2	2.20	4.40	
11240T	1-1/2" PVC TEE SCHED 40 PRESSURE FITTING	EA	1	2.65	2.65	
41HG0150	1-1/2" IPS SPLIT RING HANGER GALVANIZED	EA	2	2.49	4.98	

Continue . .



**HOWLAND PUMP & SUPPLY CO., INC**

7611 STATE HIGHWAY 68  
PO BOX 295  
OGDENSBURG, NY 13669

**PRICE QUOTE**

Phone 315-393-3791  
Fax 315-393-2279

Page 2

Printed 01/24/24 AJD

**Quoted**

BURNS BROS CONTRACTORS  
400 LEAVENWORTH AVENUE  
SYRACUSE NY 13402  
Tel:315-268-0034 Fax:

**Ship To**

BURNS BROS CONTRACTORS  
400 LEAVENWORTH AVENUE  
SYRACUSE NY 13402

Quote #	Quote Date	Exp Date	Customer #	Customer P.O.#	Ship To	Rate
H06547	01/24/2024	02/23/2024	0001995	OFA	BEST WAY	AJD
Job ID	Customer Terms			Salesman		
COND PUMP/PIPE	Net 30 Days			KYLE E BESAW		

Product	Description	QTY	Unit Price	Extended
60020	32oz PVC CEMENT CLEAR MEDIUM BODY MEDIUM SET	EA	22.86	22.86
60465	32oz PVC PRIMER CLEAR	EA	34.84	34.84
404	LIBERTY 1/3HP LAUNDRY GRAY WATER AUTOMATIC DRAIN PUMP BASIN COMPLETE SHORT PROFILE 11" TALL 1-1/2" INLET, VENT, DISCHARGE	EA	417.36	417.36

X: (Accepted by)	Sub Total	\$671.30	<b>T o t a l</b>
	Freight	\$0.00	
	Misc Charges	\$0.00	
	Tax Amount	\$0.00	
			<b>\$671.30</b>

**MESSAGE**

**TERMS**

SPECIAL ORDERS 50% DEPOSIT & RESTOCKING CHARGE.

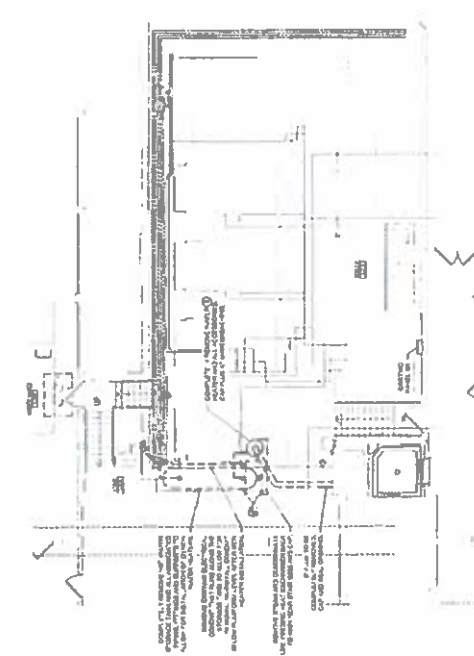
NO RETURNS WITHOUT SALES RECEIPT. NO RETURNS AFTER 10 DAYS. ALL ARE SUBJECT TO A RESTOCKING CHARGE. THE SERVICE CHARGE ON AMOUNTS OVER 30 DAYS IS 2% PER MONTH OR 24% ANNUALLY.

# BBC MATERIAL ORDER

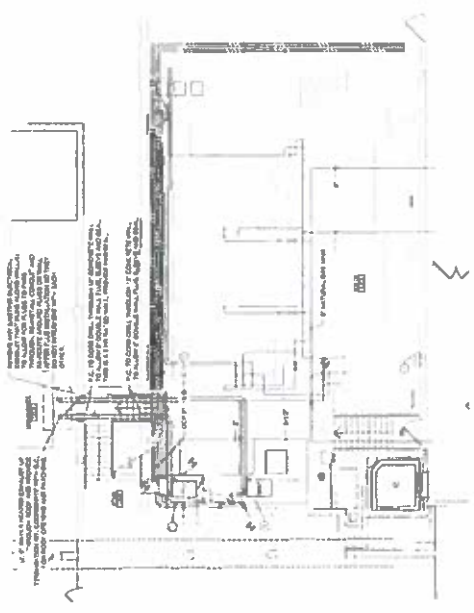
EMAIL TO: purchasing@

JOB NAME: CFA	JOB NUMBER: C-120 2/10/2011	ZC #:
Date: 1-27-11	ORDERED BY:	DATE NEEDED BY:
TASK NAME:	PAGE	OF

#	QUANTITY	SIZE	DESCRIPTION
1	1	1/2"	Threaded Bushing PVC
2	2	1/2"	Threaded Bushing PVC
3	2	3/4"	Bush & nuts ADAPTER
4	10	5/8"	Tubing elbow PVC
5	1	1"	Sub 1/2" PVC
6	1	1"	PVC 1" 1" 90
7	2	1"	PVC 1" 1" 90
8	1	1"	PVC Threaded Check valve
9	2	1"	PVC sub 1/2" male ADAPTER
10	80	1"	PVC sub 1/2" 1/2"
11	4	1"	PVC 1" 1" 90
12	12	1"	Sub 1/2" 1/2"
13	2	3/4"	Sub 1/2" 1/2"
14	3	1 1/2"	PVC sub 1/2" 1/2" ADAPTER
15	2	1 1/2"	PVC sub 1/2" 1/2"
16	2	1 1/2"	" " " "
17	1	1 1/2"	" " " "
18	2	1 1/2"	Sub 1/2" 1/2"
19	1	C-120	
20	1	C-120	
21			
22	1	7"	Line 100' pipe
23			
24			OHV you please 5...
25			comp for the 1st
26			
27			
28			John
29			
30			



**BOILER ROOM PLUMBING PLAN - DEMO WORK**  
1/8" = 1'-0"



**BOILER ROOM PLUMBING PLAN - NEW WORK**  
1/8" = 1'-0"



**TYPICAL HEATER CONNECTION DETAIL**  
A

**WATER HEATER SCHEDULE**

NO.	TYPE	MANUFACTURER	MODEL	OUTPUT (GPM)	TEMP. (°F)	STATUS
1	BOILER	WATSON	1000	100	180	NEW
2	BOILER	WATSON	1000	100	180	NEW
3	BOILER	WATSON	1000	100	180	NEW
4	BOILER	WATSON	1000	100	180	NEW
5	BOILER	WATSON	1000	100	180	NEW
6	BOILER	WATSON	1000	100	180	NEW
7	BOILER	WATSON	1000	100	180	NEW
8	BOILER	WATSON	1000	100	180	NEW
9	BOILER	WATSON	1000	100	180	NEW
10	BOILER	WATSON	1000	100	180	NEW

- EXPLANATORY NOTES:**
1. All piping shall be installed in accordance with the applicable codes and standards.
  2. All piping shall be installed in accordance with the applicable codes and standards.
  3. All piping shall be installed in accordance with the applicable codes and standards.
  4. All piping shall be installed in accordance with the applicable codes and standards.
  5. All piping shall be installed in accordance with the applicable codes and standards.
  6. All piping shall be installed in accordance with the applicable codes and standards.
  7. All piping shall be installed in accordance with the applicable codes and standards.
  8. All piping shall be installed in accordance with the applicable codes and standards.
  9. All piping shall be installed in accordance with the applicable codes and standards.
  10. All piping shall be installed in accordance with the applicable codes and standards.



**BCA Architects & Engineers**  
Physical: Sarasota Springs | Waterfront  
www.bcaarchitects.com  
P.O. Box 1000, Sarasota, FL 34231-1000  
Tel: 941.552.1100 | Fax: 941.552.1101

**BCA**

**OGDENSBURG CITY SCHOOL DISTRICT**  
2023 CAPITAL OUTLAY PROJECT  
OPEN COLLEGE DOME  
OGDENSBURG, NY | CONTACT: CITY-VP

PROJECT NO. 2023-001  
SHEET NO. 1 OF 1  
DATE: 10/10/2023  
BY: JAC

**BOILER ROOM PLUMBING PLANS**  
SHEET NUMBER  
**1** P100



**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK**

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234  
 Tel. (518) 474-3906  
 Tel. (518) 474-3906  
 www.p12.nysed.gov/facplan/

**CHANGE ORDER CERTIFICATION**

Must be attached to back of Change Order

**Instructions:** This CERTIFICATION is required for all change orders submitted to SED  
 Fill out all three parts completely.

<b>Change Order Number:</b> 3-01
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**Part One - General Information**

BCA Project No. 2023-008

Provide separate Change Orders for each Project Number

SED Project Number	5	1	2	3	0	0	0	1	0	0	0	7	0	2	5
	District BEDS Code				Building Identification Number					Project number					
District & Building Name	Ogdensburg City School District, Ogdensburg Free Academy / Golden Dome														
Type of Project	<input checked="" type="checkbox"/> Reconstruction /Alteration <input type="checkbox"/> Addition & Alteration <input type="checkbox"/> New Building <input type="checkbox"/> Other														
Project Description	2023 Capital Outlay Project														
Architect / Engineer firm	BCA Architects & Engineers     15 Public Square; Watertown, New York 13601														
	name     address														
Contact Person	Shawn M. Travers, R.A. Principal/Architect     (315) 782-8130 Ext. 235 / stravers@thebcgroup.com														
	name & title     phone number & e-mail														
Construction Manager firm	BCA Architects & Engineers     15 Public Square; Watertown, New York 13601														
	name     address														
Contact Person	Stephen Shockley Project Administrator     (315) 782-8130 Ext. 290 / sshockley@hebcgroup.com														
	name & title     phone number & e-mail														
District Contact Person	Kevin Kendall, Superintendent of Schools     (315) 393-0900     kkendall@ogdensburgK12.org														
	name & title     phone number & e-mail														

**Part Two**

Provide the following information for each individual item in the change order:  
 (Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)


1A	Owner requested.
1B	Under the Capital Outlay Project, the Plumbing Contractor was scheduled to replace the domestic water heaters per Contract Drawing P100.
1C	Due to equipment lead times, the Owner requested an alternate location for the water heaters inside Maintenance Room C004 to maintain continuity of hot water service during installation. Due to the lack of a nearby floor drain, the condensate could no longer be gravity drained as identified in Detail A. As such, the Plumbing Contractor provided a condensate pump and hard piped to the nearest floor drain.
1D	Add for all labor, materials, and equipment to provide a pump and related piping to drain condensation from the relocated water heaters.
2A	Owner requested.
2B	Under the Capital Outlay Project, the Form of Proposal for Contract No. 3 - Plumbing included Bid Item No. 1 - Field Directive Allowance in the amount of \$10,000.00.
2C	During construction, there was two (2) Allowance Authorizations issued for a total \$9,865.72; thereby leaving a balance of \$134.28.
2D	Deduct for unused Field Directive Allowance.




# CHANGE ORDER CERTIFICATION

**Part Three**

<b>1</b>	<b><u>Change order requirements:</u></b>
<ul style="list-style-type: none"> <li>✓ The scope of the change order must relate to the project scope previously approved.</li> <li>✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.</li> <li>✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.</li> <li>✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.</li> </ul>	

<b>2</b>	<b><u>Certification of the Superintendent of Schools (District Superintendent if a BOCES project)</u></b>
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> <li>● The revised total cost is within the authorized appropriation for this project.</li> <li>● Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.</li> </ul>	
<p>_____</p> <p>Date</p>	 <p>_____</p> <p>Kevin Kendall, Superintendent of Schools</p>

<b>3</b>	<b><u>Certification of the Architect or Engineer</u></b>
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> <li>● Work required by this change order is in accordance with applicable sections of the approved contract documents.</li> <li>● Any plan, sketch, or attachment referenced in this change order is included herein.</li> <li>● Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.</li> <li>● Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.</li> <li>● Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.</li> </ul>	
<p>01/31/24</p> <p>_____</p> <p>Date</p>	<p>BCA Architects &amp; Engineers</p> <p>Architectural / Engineering Firm Name</p>  <p>_____</p> <p>Shawn M. Travers, R.A. Principal/Architect</p>