



BCA ARCHITECTS & ENGINEERS

# Change Order | Allowance | Pay App Transmittal

BCA Architects & Engineers | 15 Public Square Watertown, New York 13601

PROJECT:	Ogdensburg City School District 2023 Capital Outlay Project 2023-008	DATE SENT:	10/10/2023
		RETURN BY:	
SUBJECT:	FO 104-03 Area 3 Subbase	CHANGE ORDER   ALLOWANCE   PAY APP ID:	01 (GC) AA-4- 003
TYPE:	Change Order   Allowance   Pay App	TRANSMITTAL ID:	00239
PURPOSE:	CO/AA   For Signature to Owner	VIA:	Email
ACTUAL AMOUNT:	(\$24,070.44)	ESTIMATED AMOUNT:	(\$24,070.44)
ACTUAL DAYS:	0	ESTIMATED DAYS:	0

FROM

NAME	COMPANY	EMAIL	PHONE
Linda Rohde	BCA Architects & Engineers	lrohde@thebcgroup.com	(315) 782-8130

TO

NAME	COMPANY	EMAIL	PHONE
Kevin Kendall	Ogdensburg City School District	kkendall@ogdensburgk12.org	(315) 393-0900

REMARKS: Mr. Kendall and Rachel,

Please sign the attached document where indicated on the first and last pages and email a signed copy back to me.

Thank you.

DESCRIPTION OF CONTENTS

QTY	TITLE	NUMBER	DATE	SCALE	SIZE
1	104-03 Area 3 Subbase ContSigned.pdf		10/5/2023		

COPIES:

Rachel Barr (Ogdensburg City School District)

# ALLOWANCE AUTHORIZATION



## DISTRIBUTION

<b>Owner</b>	<input checked="" type="checkbox"/>	Ogdensburg City School Dist.	<b>Contractor</b>	<input checked="" type="checkbox"/>	D.C. Building Systems, Inc.
<b>Architect</b>	<input checked="" type="checkbox"/>	BCA Architects & Engineers	<b>Field</b>	<input type="checkbox"/>	
<b>CM</b>	<input type="checkbox"/>	N/A	<b>Other</b>	<input checked="" type="checkbox"/>	NYSED

## CONTRACT INFORMATION

<b>Project:</b>	2023 Capital Outlay Project	<b>Field Order No.:</b>	104-03
<b>Owner:</b>	Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669	<b>Date:</b>	September 29, 2023
<b>Contractor:</b>	D.C. Building Systems, Inc. 1015 Water Street Watertown, New York 13601	<b>Architect's Project No.:</b>	2023-008
<b>SED No.:</b>	51-23-00-01-0-007-025 OFA/Golden Dome	<b>Contract For:</b>	No. 1 - General Construction
		<b>Contract Date:</b>	July 3, 2023
		<b>SED Project Manager:</b>	Wendy Clark

## DESCRIPTION

You are hereby directed to execute promptly this Field Order:

Add to provide labor, materials, and equipment to box out and replace 40'x80' area of wet subbase with 12-inches of compacted select stone and stabilization fabric at Are 3 adjacent to Storage Building No. 1. \$ 24,070.44

**Total Allowance Authorization Amount \$ 24,070.44**

## ATTACHMENTS

D.C. Building Systems' Cost Proposal BC-05  
Contract Drawings L320 and L330

## SUMMARY

<b>Original Allowance:</b>	\$ 50,000.00
Previous Allowance Authorization: 104-01 thru 104-02	\$ 12,541.00
<b>Allowance Remaining prior to this Authorization:</b>	\$ 37,459.00
Net Decrease of this Allowance Authorization:	\$ 24,070.44
<b>Allowance Remaining:</b>	\$ 13,388.56

## AUTHORIZED SIGNATURES

**BCA Architects & Engineers**

Architect/Engineer

  
Shawn M. Travers, R.A., Principal/Architect

N/A

Construction Manager (If Applicable)

Name, Title

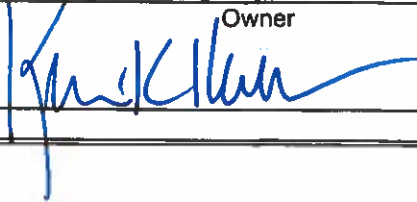
**D.C. Building Systems, Inc.**

Contractor

  
Robert Porter

**Ogdensburg City School District**

Owner





DC Building Systems, Inc.  
1015 Water Street, Watertown, NY 13601  
(315) 785-9884 (315) 785-9767  
rporter@dc-buildingsystems.com

8/23/23

Attn: Steve Shockley  
BCA Architects & Engineers  
15 Public Square.  
Watertown, NY 13601

RE: Ogdensburg Schools BC05 Parking Lot Undercut

Following please find our proposal to perform additional undercut due to existing soil conditions. We boxed out the existing material to minus 12" add fabric and replace the existing material with type 2 stone compacted.

\*Primary area Undercut 12" 40'x80' @ \$6.50/SF \$20,800

\*A portion of the under-cut was still pumping so an additional 12'x40' area was undercut an additional 12" and type 2 stone was installed 480sf @ \$6.50/SF \$3,120

\*During the undercutting process a underdrain pipe was damaged and had to be repaired. Howland Supply \$150.44

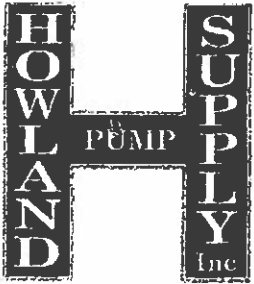
For the sum of: Twenty Four Thousand Seventy Dollars and 44/100 \$24,070.44

Sincerely,

*Robert Porter*

Robert Porter  
President

cc. Shawn Travers



# 223-221 Phase # 2000

HOWLAND PUMP & SUPPLY CO., INC

7611 STATE HIGHWAY 68  
PO BOX 295  
OGDENSBURG, NY 13669

INVOICE

Phone 315-393-3791  
Fax 315-393-2279

Pipe repair  
in Area #3 Box out



Invoice # H090637 00 00

09:36 08/04/23 JB  
09:36 08/04/23 JB

Page 1/1

BR/WHSB USER REPRINT  
01/01 JB 1

S D.C. BUILDING SYSTEMS, INC.  
O T 1015 WATER STREET  
L O WATERTOWN NY 13601  
D

area

S D.C. BUILDING SYSTEMS, INC.  
H T 1015 WATER STREET  
I O WATERTOWN NY 13601  
P

Tel 315-785-9884 Fax 315-785-9767

ORDER DATE	CUSTOMER NUMBER	CUSTOMER P/O NUMBER	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB ID/NAME
08/04/23	0001308	223-221/PHASE 2000	Net 30 Days	NY03/8.000%	BEST WAY	DANIEL L CAIN	

LN#	Q-ORD	Q-SHP	Q-B/O	PRODUCT	UOM	UNIT-PRICE	DISC%	EXTENSION
1)	4	4	0	4SOLID10 4" X 10' S/D SOLID PVC PIPE GLUED (WHITE PIPE)	EA	26.80		\$107.20
2)	2	2	0	100264 FERNCO 6" CLAY TO 4" CI/PLASTIC	EA	21.62		\$43.24

=====  
 Sub-Total... 150.44  
~~Tax ..... 12.00~~  
 Order Total 162.44

TOT: 6 6 0

Signature Proof of Delivery:  
  
 08/04/23 00:00

SPECIAL ORDERS 50% DEPOSIT & RESTOCKING CHARGE.  
 Terms & Conditions  
 NO RETURNS WITHOUT SALES RECEIPT. NO RETURNS  
 AFTER 10 DAYS. ALL ARE SUBJECT TO A RESTOCKING  
 CHARGE. THE SERVICE CHARGE ON AMOUNTS  
 OVER 30 DAYS IS 2% PER MONTH OR 24% ANNUALLY.

Ship Date 08/04/23 Loc  
 Volume \_\_\_\_\_ Picked by JB  
 Weight \_\_\_\_\_  
 Pieces \_\_\_\_\_ Packed by \_\_\_\_\_  
 Pallet \_\_\_\_\_  
 Pkgs \_\_\_\_\_ Checked by \_\_\_\_\_  
 Ctns \_\_\_\_\_  
 Lnth \_\_\_\_\_ Loaded by \_\_\_\_\_

**CONSTRUCTION NOTES FOR DEMOLITION**

**DEMO/REMOVAL NOTES**

1. ALL AND REMOVED APPROXIMATELY AS SHOWN. SEE EXISTING PLAN FOR DETAILS TO BE MAINTAINED.
2. REMOVE ALL REMAINING CONCRETE FOOTING TO EXPOSE ALL REINFORCING BARS AND REMOVE TO REPAIR.
3. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.
4. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.
5. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.
6. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.
7. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.
8. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.
9. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.
10. REMOVE ALL EXISTING CURBS AND SIDEWALKS AS SHOWN TO EXPOSE ALL UNDERLYING UTILITIES AND REINFORCING BARS.

**BCA Architects & Engineers**  
 1000 N. 10th Street, Suite 100  
 Grand Rapids, MI 49503  
 Tel: 616.276.1234  
 Fax: 616.276.1235  
 www.bcaarchitects.com

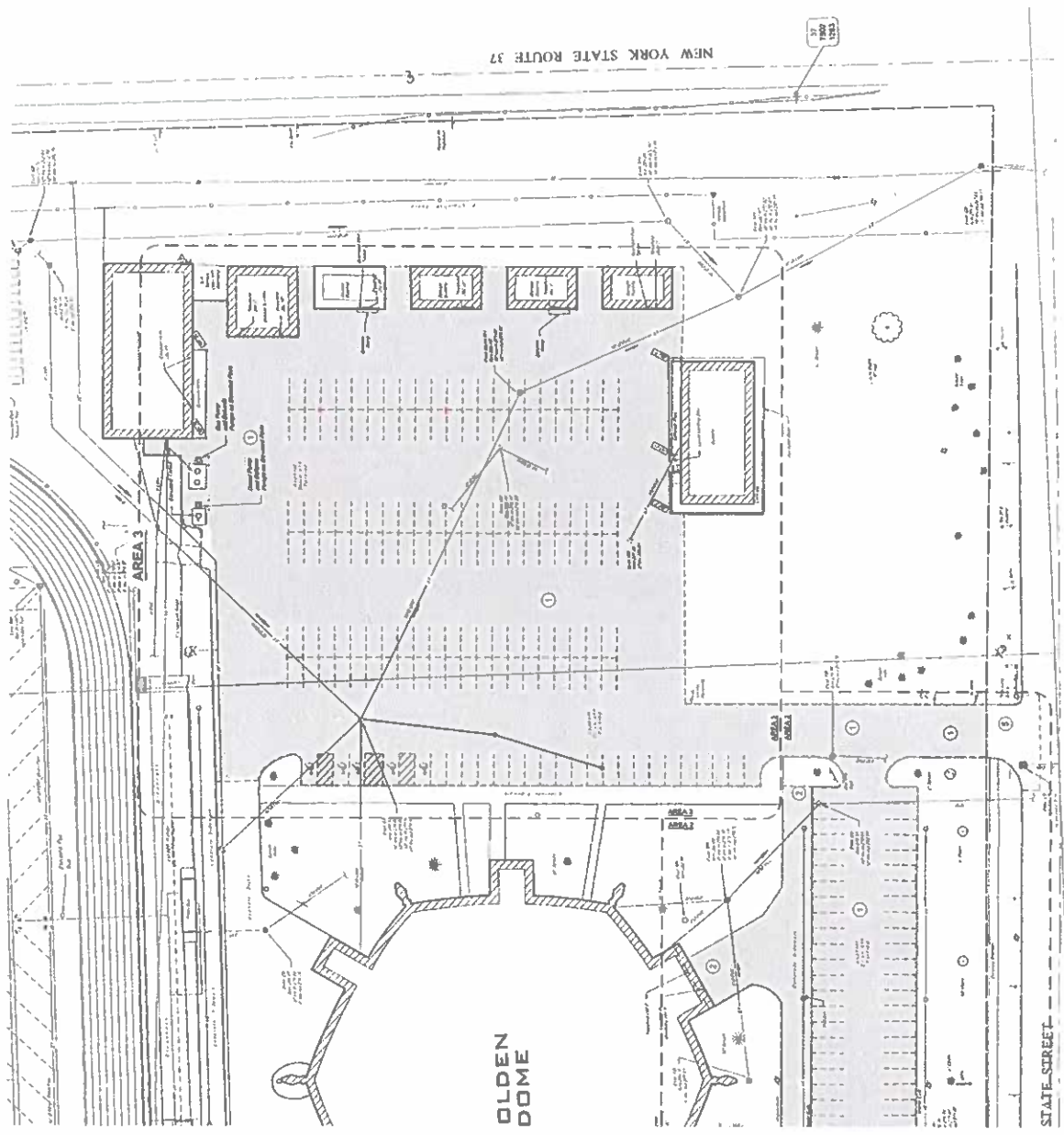
**BCA ARCHITECTS & ENGINEERS**

**ODONISBURG CITY SCHOOL DISTRICT**  
 200 CAPITAL GARDEN PROJECT  
 8741 GARDEN DRIVE  
 OGDONISBURG, NY 14224-1000



PROJECT NO.	1
DATE	L230
CREATED BY	
CHECKED BY	
DATE	
SCALE	

**SITE DEMOLITION PLAN - AREA 3**



**SITE DEMOLITION PLAN - AREA 3**  
 SCALE: 1/8" = 1'-0"





# CHANGE ORDER CERTIFICATION

## Part Three

**1** Change order requirements:

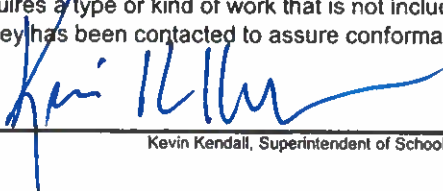
- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

**2** Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

\_\_\_\_\_ Date

  
Kevin Kendall, Superintendent of Schools

**3** Certification of the Architect or Engineer

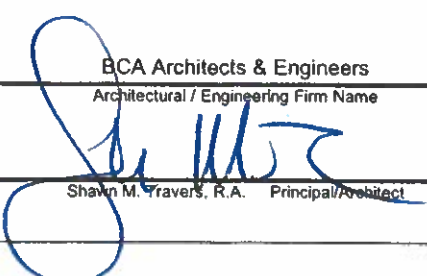
The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

\_\_\_\_\_ Date

9/29/23  
Date

\_\_\_\_\_ BCA Architects & Engineers  
Architectural / Engineering Firm Name

  
Shawn M. Travers, R.A. Principal/Architect