



Change Order | Allowance | Pay App Transmittal

BCA Architects & Engineers | 15 Public Square Watertown, New York 13601

PROJECT:	Ogdensburg City School District 2023 Capital Outlay Project 2023-008	DATE SENT:	12/28/2023
		RETURN BY:	1/8/2024
SUBJECT:	FO 201-01 Pumps P-1 & P-2	CHANGE ORDER ALLOWANCE PAY APP ID:	02 (MC) PA-005
TYPE:	Change Order Allowance Pay App	TRANSMITTAL ID:	00333
PURPOSE:	CO/AA For Signature to Owner	VIA:	Email
ACTUAL AMOUNT:	(\$1,847.85)	ESTIMATED AMOUNT:	(\$1,847.85)
ACTUAL DAYS:	0	ESTIMATED DAYS:	0

FROM

NAME	COMPANY	EMAIL	PHONE
Linda Rohde	BCA Architects & Engineers	lrohde@thebcgroup.com	(315) 782-8130

TO

NAME	COMPANY	EMAIL	PHONE
Rachel Barr	Ogdensburg City School District	rachel.barr@ogdensbur gk12.org	(315) 393-0900

REMARKS: Rachel,

Please have Mr. Kendall sign/date the first and last pages of the attached field order and email back to me (in color).

Thank you.

DESCRIPTION OF CONTENTS

QTY	TITLE	NUMBER	DATE	SCALE	SIZE
1	201-01 Ice melt motor starters (Contractor signed).pdf		12/13/2023		

ALLOWANCE AUTHORIZATION



DISTRIBUTION

Owner	<input checked="" type="checkbox"/> Ogdensburg CSD	Contractor	<input checked="" type="checkbox"/> Burns Bros.
Architect	<input checked="" type="checkbox"/> BCA Architects & Engineers	Field	<input type="checkbox"/>
CM	<input type="checkbox"/> N/A	Other	<input checked="" type="checkbox"/> NYSED

CONTRACT INFORMATION

Project:	2023 Capital Outlay Project	Field Order No.:	201-01
Owner:	Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669	Date:	December 13, 2023
Contractor:	Burns Bros. Contractors, LLC 400 Leavenworth Ave. Syracuse, NY 13204	Architect's Project No.:	2023-008
SED No.:	51-23-00-01-0-007-025 Ogdensburg Free Academy / Golden Dome	Contract For:	No. 2 - Mechanical
		Contract Date:	July 3, 2023
		SED Project Manager:	Wendy Clark

DESCRIPTION

You are hereby directed to execute promptly this Field Order:

Add for all labor, materials, and equipment to provide magnetic motor starters and related temperature control interface on pumps P-1 & P-2 located in Mechanical Room F147 that serve the new snow/ice melt sidewalk system.	\$	1,847.85
Total Allowance Authorization Amount		\$ 1,847.85

ATTACHMENTS

Cost Proposal from Burns Bros. dated 12/8/23
Contract Drawing M100 & M101

SUMMARY

Original Allowance:	\$	10,000.00
Previous Allowance Authorization:	\$	-
Allowance Remaining prior to this Authorization:	\$	10,000.00
Net Decrease of this Allowance Authorization:	\$	1,847.85
Allowance Remaining:	\$	8,152.15

AUTHORIZED SIGNATURES

BCA Architects & Engineers
Architect/Engineer

Shawn M. Travers, R.A., LEED Green Associate
Principal/Architect

N/A

Construction Manager (If Applicable)

Name, Title

Burns Bros. Contractors, LLC
Contractor

Name, Title

Ogdensburg City School District
Owner

Kevin Kendall, Superintendent 11/24

Name, Title

REQUEST FOR CHANGE ORDER	RFCO #:	1
	Date Created:	12/08/23

Subject: MC-01 ICE MELT SYSTEM MOTOR STARTERS

We propose to furnish labor, supervision, tools and material, unless otherwise stated, for the lump sum amount of \$2,125.00

Qualifications:

- Provide material and labor for two (2) new magnetic motor starters for two (2) new pumps P-1 and P-2 with H-O-A switch and 24-volt controls for interface with temperature controls contractor/system. Coordinate with EC as required.

Exclusions:

- Sales Tax
- Overtime

Breakdown:

Day Automation:	\$1,847.85
Subtotal:	\$1,847.85
OH&P:	\$ 277.18
Total:	\$2,125.03

Day

Automation

Security Solutions | Building Automation | Network Infrastructure | Energy Services

December 5, 2023

Dennis Harper
Burns Brothers Contracting
7504 US Highway 11
Potsdam NY 13676

**RE: Ogdensburg Central School District
2023 CAPITAL OUTLAY PROJECT High School
HS Ice melt system Motor Starters
BCA Proposal Request MC-01
Dated 11/27/2023.**

Dennis,

Day Automation is pleased to provide the following proposal for your review and approval.

Project Summary:

- H-O-A starters added to the 2 pumps for the High School sidewalk ice melt system.

Our scope will include the following:

- Provide Material and Labor to provide (2) new magnetic motor starters for (2) new pumps P-1 and P-2 with H-O-A switch and 24-volt controls for interface with temperature controls contractor/system. Coordinate with EC as required.

Clarifications and Exclusions:

- Pricing held for 60 days.

Pricing Section:

\$1,847.85

This proposal has been prepared prior to final project engineering and design. As such, the selection of the equipment is preliminary and may change based upon project design. Technical Services and installation may also change as a function of these modifications however the project pricing is firm and fixed unless these adjustments ultimately result in an overall lower cost for the project. The project will be progress billed monthly.

Please contact me if you have any questions or would like additional information.

Sincerely,

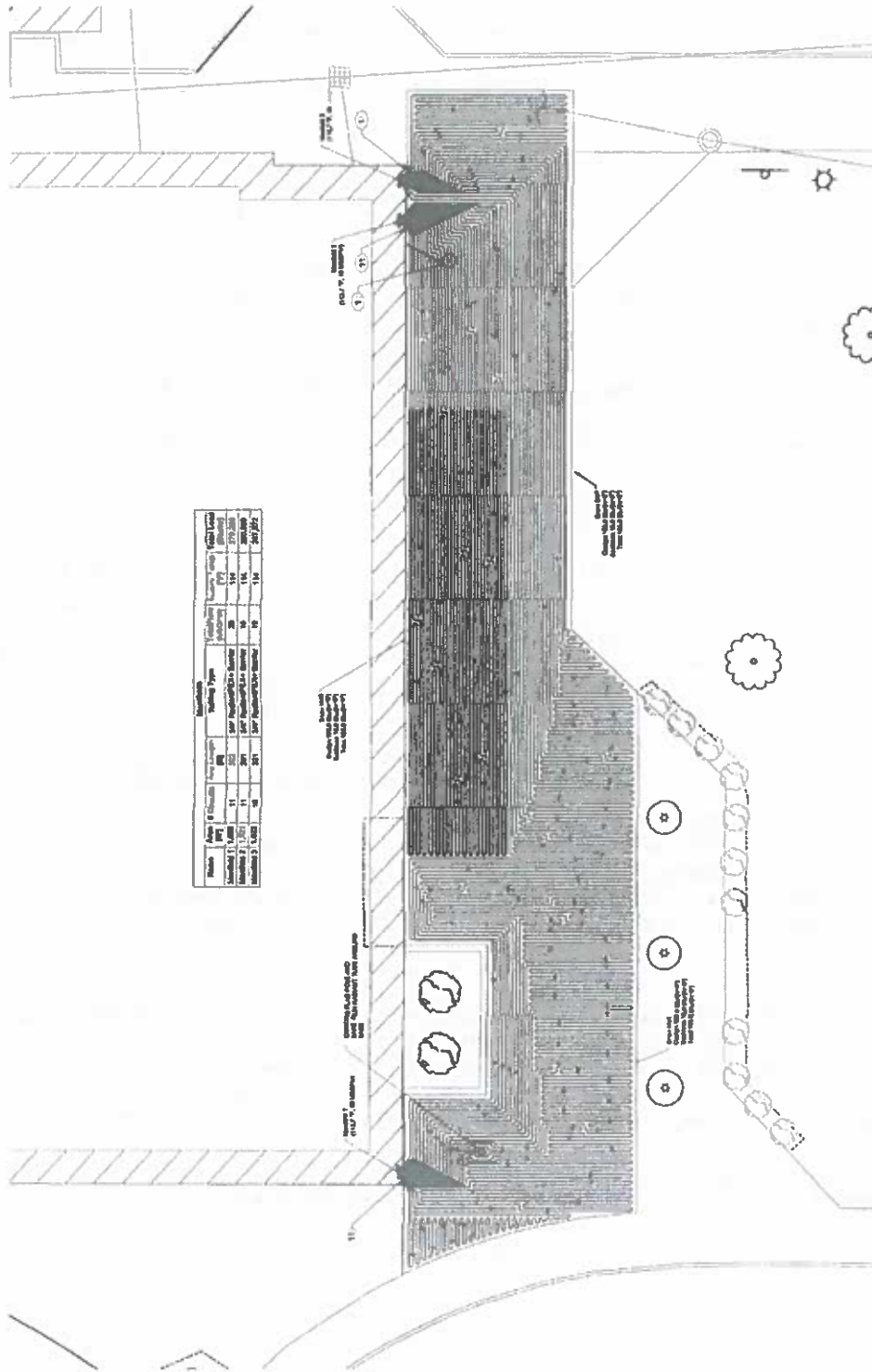
DAY AUTOMATION

Charles Stemples
Building Automation Account Executive
Ogdensburg, NY 13658
315.276.4796

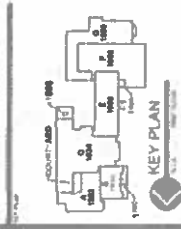
7931 Ree Boulevard, Victor, NY 14564 p: 585-924-4630 f: 585-924-4698 tf: 800-836-0969 w: dayautomation.com

CONTRACT NOTES:
1. SEE ALL CONTRACT DOCUMENTS.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.

GENERAL NOTES:
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Room	Area (ft ²)	Volume (ft ³)	Heating Type	Capacity (BTU/hr)	Notes
Classroom	150	1500	Radiant Slab	15000	
Office	100	1000	Radiant Slab	10000	
Conference Room	200	2000	Radiant Slab	20000	
Library	300	3000	Radiant Slab	30000	
Reception	50	500	Radiant Slab	5000	
Restroom	20	200	Radiant Slab	2000	
Storage	100	1000	Radiant Slab	10000	
Unlabeled	100	1000	Radiant Slab	10000	
TOTAL	1020	10200		102000	



BCA Architects & Engineers
1100 North Main Street, Suite 100
Columbus, OH 43215
Phone: (614) 462-1234
Fax: (614) 462-1235
www.bcaarchitects.com



COLUMBUS CITY SCHOOL DISTRICT
2021 CAPITAL OUTLAY PROJECT
CFA / GOLDEN DOME
COLUMBUS, OH 43215

DATE	11/15/2021
BY	BCA
SCALE	
PROJECT NO.	
CLIENT	
LOCATION	

HEATING SLAB PLAN
M101
SIB SET



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Office of Facilities Planning, 89 Washington Avenue, Room 1080 Education Building Annex, Albany, NY 12234
 Tel. (518) 474-3908
 Tel. (518) 474-3908
 www.p12.nysed.gov/fecplan/

CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

Instructions: This CERTIFICATION is required for all change orders submitted to SED
 Fill out all three parts completely.

Change Order Number:
201-01

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number	<table border="1"> <tr> <td>5</td><td>1</td><td>2</td><td>3</td><td>0</td><td>0</td><td>0</td><td>1</td><td>0</td><td>0</td><td>0</td><td>7</td><td>0</td><td>2</td><td>5</td> </tr> <tr> <td colspan="7"><small>District BEDS Code</small></td> <td colspan="4"><small>Building Identification Number</small></td> <td colspan="4"><small>Project number</small></td> </tr> </table>												5	1	2	3	0	0	0	1	0	0	0	7	0	2	5	<small>District BEDS Code</small>							<small>Building Identification Number</small>				<small>Project number</small>			
5	1	2	3	0	0	0	1	0	0	0	7	0	2	5																												
<small>District BEDS Code</small>							<small>Building Identification Number</small>				<small>Project number</small>																															
District & Building Name	Ogdensburg City School District, Ogdensburg Free Academy / Golden Dome																																									
Type of Project	<input checked="" type="checkbox"/> Reconstruction /Alteration <input type="checkbox"/> Addition & Alteration <input type="checkbox"/> New Building <input type="checkbox"/> Other																																									
Project Description	2023 Capital Outlay Project																																									
Architect / Engineer firm	BCA Architects & Engineers 15 Public Square; Watertown, New York 13601																																									
Contact Person	Shawn M. Travers, R.A. Principal/Architect (315) 782-8130 Ext. 235 / stravers@thebcgroup.com																																									
Construction Manager firm	BCA Architects & Engineers 15 Public Square; Watertown, New York 13601																																									
Contact Person	Stephen Shockley Project Administrator (315) 782-8130 Ext. 290 / sshockley@thebcgroup.com																																									
District Contact Person	Kevin Kendall, Superintendent of Schools (315) 393-0900 kkendall@ogdensburgK12.org																																									

Part Two

Provide the following information for each individual item in the change order:
 (Number each item if there is more than one and provide additional sheets as necessary.)


- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

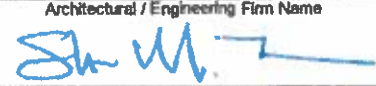
A.	Mechanical Contractor
B.	Under the Capital Outlay Project, existing sidewalks were scheduled to be replaced with a new hydronic radiant heating system for the purposes of melting winter ice & snow as per Contract Drawing M100 and M101.
C.	During construction, the Mechanical Contractor discovered that the circulation pumps were without magnetic starters for under-voltage & overload protection as well as for an automatic cutoff in the event of a power failure. As such, the Mechanical Contractor provided HOA (Hand-Off-Auto) starters & controls on new pumps P-1 and P-2 to create a soft start on the new ice/snow melt system.
D.	Add for all labor, materials, and equipment to provide magnetic motor starters and related temperature control interface on pumps P-1 & P-2 located in Mechanical Room F147 that serve the new snow/ice melt sidewalk system.

CHANGE ORDER CERTIFICATION

Part Three

1	<u>Change order requirements:</u>
<ul style="list-style-type: none"> ✓ The scope of the change order must relate to the project scope previously approved. ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided. ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds. ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor 	

2	<u>Certification of the Superintendent of Schools (District Superintendent if a BOCES project)</u>
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> ● The revised total cost is within the authorized appropriation for this project. ● Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505. 	
<p><u>11/1/24</u> Date</p>	<p> Kevin Kendall, Superintendent of Schools</p>

3	<u>Certification of the Architect or Engineer</u>
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> ● Work required by this change order is in accordance with applicable sections of the approved contract documents. ● Any plan, sketch, or attachment referenced in this change order is included herein. ● Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56. ● Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York. ● Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project. 	
<p><u>12/13/23</u> Date</p>	<p>BCA Architects & Engineers Architectural / Engineering Firm Name</p> <p> Shawn M. Travers, R.A. Principal/Architect</p>

