

OGDENSBURG CITY SCHOOL DISTRICT  
OGDENSBURG, NEW YORK

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**SUBJECT:** Internal Claims Auditor Quarterly Report

**DATE:** February 24, 2020

**REASON FOR BOARD CONSIDERATION:**

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

**FACTS AND ANALYSIS:**

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, is present this evening to present the Commissioners with a quarterly report on the status of the district claims auditing process, and to answer any questions the Commissioners may have.

**RECOMMENDED ACTION:**

No action necessary, information and discussion only.

**APPROVED FOR PRESENTATION TO THE BOARD:**



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Superintendent

KK/alif  
Attachment

CLAIMS AUDIT	INVOICES	3-Oct	10-Oct	22-Oct	24-Oct	25-Oct
10/04	Architect	1				
060554-060559	Athletic Supplies					
029868-	Athletics	52		7	59	24
024276-024343	B Berg			5		
10/07	Bldg & Grounds	6				50
024344-024347	BOCES					
10/11	Cafeteria	32			4	46
024348-024375	Conference	16		17	11	1
029869-029870	Contractors					
10/21	DOCTOR			1		
024376-024391	First Student					
10/24	Insurance		9		1	
024392-024498	Internal Audit					
10/28	Lawyers					1
060560-060568	Mileage				6	
039850-	Newspaper					
	NYSARC					
	Odyssey					
	Postage		2			
	Register Approval		6		2	1
	Retirement System					
	School Supplies	50	1	40	31	40
	Superintendent	1	4		1	
	Tuition		1	4		
	Utilities		28		10	
	VOTING					
	Warrant	1	6	1	3	2
	Water and Sewer					
All Invoices Correspond with all Warrants						
All Warrants Correspond with all Registers						
All Discrepancies Ammended						

CLAIMS AUDIT	INVOICES	9-Nov	17-Nov	25-Nov	27-Nov	
checks	Architect					
11/06	Athletic Supplies		2			
060569-060575	Athletics	42	47	5	2	
029871-	B Berg			5		
039851-039852	Bldg & Grounds	21	23	21	23	
024499-024567	BOCES	1				
050305-050306	Cafeteria	12	36	10	21	
11/13	Conference	19	25	16	5	
024568-024578	Contractors					
11/18	DOCTOR		1			
024579-024659	First Student					
060576-060583	Insurance	9	4	3	8	
11/20	Internal Audit					
024660-024751	Lawyers	1			1	
11/21	Mileage			6	2	
024752-024756	Newspaper			1		
029872-	Behavior Consult	4	2	3	1	
11/25	Odyssey					
024757-024791	Postage	2			1	
060584-060587	Register Approval	1	2		5	
	Retirement System					
	School Supplies	18	14	10	17	
	Superintendent	4		2	1	
	Tuition	3				
	Utilities	21	3	17	15	
	VOTING					
	Warrant	2	3	2	6	
	Water and Sewer					
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All Warrants Correspond with all Registers						
All Discrepancies Ammended						

CLAIMS AUDIT	INVOICES	5-Dec	16-Dec	17-Dec	19-Dec
checks	Architect				
12/02	Athletic Supplies	3	3		
060588-060595	Athletics		4	1	6
024792-024823	B Berg				
12/03	Bldg & Grounds	15	26		10
024824-024826	BOCES	1	2		
12/05	Cafeteria	4	23		10
024827-024840	Conference		17		8
060596-060598	DSS				1
12/16	DOCTOR		1		
024841-024849	First Student			18	
039853-	Insurance		6		1
12/23	Internal Audit				
024850-024938	Lawyers				1
060599-060609	Mileage		8		
039854-	Newspaper				1
12/27	Behavior Consult		2		
024939-024940	Odyssey				
	Postage		1		
	Register Approval	1		4	
	Retirement System				
	School Supplies	3	13		7
	Superintendent		1	1	
	Tuition		1		
	Utilities	2	4	6	1
	VOTING				
	Warrant	2	1	4	1
	Water and Sewer				
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All Discrepancies Ammended					

