

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Internal Claims Auditor Quarterly Report to the Board of Education

DATE: November 18, 2019

REASON FOR BOARD CONSIDERATION:

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

FACTS AND ANALYSIS:

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, is present this evening to present the Commissioners with a quarterly report on the status of the district claims auditing process, and to answer any questions the Commissioners may have.

RECOMMENDED ACTION:

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

KK/alf
Attachment

July	2019	CLAIMS AUDIT							
CHECKS		INVOICES	6-Jul	18-Jul	24-Jul	25-Jul			
07/15/19		Architect							
023762-023773		Athletic Supplies				1			
050301-		Athletics	6						
07/18/19		B Berg	7						
023774-023795		Bldg & Grounds	26		4	3			
050302-050303		BOCES	1		4				
07/25/19		Cafeteria	8			2			
060535-		Civil Service							
023796-023857		Conference	14			1			
		DSS	2						
		DOCTOR							
		First Student							
		Insurance	6	4		1			
		Internal Audit							
		KeyBank							
		Lawyers			1				
		Mileage				6			
		Newspaper			2				
		Behav Consult	1		5				
		Odyssey							
		Ogd Pub Library							
		Postage							
		Register Approval	4						
		Retirement System			2				
		Scholarships							
		School Supplies	27	20	6	34			
		Superintendent							
		Tuition	13						
		Utilities				1			
		VOTING							
		Warrant	5	1	1	2			
		Water and Sewer							

All Invoices Correspond with all Warrants
All Warrants Correspond with all Registers
All Discrepancies Ammended

August	2019	CLAIMS AUDIT							
CHECKS		INVOICES	2-Aug	8-Aug	9-Aug	22-Aug	28-Aug	29-Aug	
08/02/19		Architect		1					
060536-		Athletic Supplies		8	6			1	
023858-023912		Athletics							
029865-		B Berg							
08/08/19		Bldg & Grounds		48	37		86	1	
023913-023978		BOCES	2			1			
050304-		Cafeteria		1			1		
08/22/19		Civil Service							
039844-		Conference		3	11	1	8	6	
023979-024005		DSS				2			
08/23/19		DOCTOR		1	1				
024006-024016		First Student							
08/30/19		Insurance	6	3			1		
024017-024086		Internal Audit							
029866-		KeyBank	1						
060537-060539		Lawyers		1					
039845-		Mileage	1	6		7			
		Newspaper				1	2		
		Behav Consult		1					
		Odyssey							
		Ogd Pub Library							
		Postage	3	1					
		Register Approval	1	1			8		
		Retirement System							
		Scholarships		2					
		School Supplies	30	23	64	24	29	22	
		Superintendent	1	3	2		1		
		Tuition	1				2		
		Utilities	18	11	2		6		
		VOTING							
		Warrant	5	3	1	1	9	1	
		Water and Sewer							
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September	2019	CLAIMS AUDIT							
CHECKS		INVOICES	9-Sep	13-Sep	16-Sep	23-Sep	26-Sep		
09/09/19		Architect	1						
029867-		Athletic Supplies				3			
024087-024122		Athletics	6			12	43		
09/13/19		Auditor					1		
024123-024129		Bldg & Grounds	2	8		45	11		
039846-		BOCES				1			
09/16/19		Cafeteria		11			30		
060540-060545		Civil Service							
024130-024151		Conference	22	3		9	11		
039847-		Contractors							
09/17/19		DOCTOR				1			
024152-		First Student		3		2			
09/24/19		Insurance	8	1	2		1		
024153-024209		Internal Audit							
039848-		KeyBank	2						
09/26/19		Lawyers					3		
024210-024275		Mileage				6			
060546-060553		Newspaper				1	2		
		Behav Consult							
		Odyssey							
		Ogd Pub Library							
		Postage	1		2				
		Register Approval	1		2	3	3		
		Retirement System							
		Scholarships							
		School Supplies	40	22		17	28		
		Superintendent		2			2		
		Tuition	4	2		2	5		
		Utilities	16	2	8				
		VOTING							
		Warrant	3	1	2	4	4		
		Water and Sewer							

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