GENERAL AD	MINISTATION	DIVISION
Report No.	2	

OGDENSBURG CITY SCHOOL DISTRICT OGDENSBURG, NEW YORK

SUBJECT:

Internal Claims Auditor Quarterly Report

DATE:

May 13, 2019

REASON FOR BOARD CONSIDERATION:

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

FACTS AND ANALYSIS:

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, is present this evening to present the Commissioners with a quarterly report on the status of the district claims auditing process, and to answer any questions the Commissioners may have.

RECOMMENDED ACTION:

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:

Superintendent

KK/alf Attachment

January 2	2019							
CLAIMS AUDIT	INVOICES	7-Jan	10-Jan	14-Jan	16-Jan	22-Jan	25-Jan	30-Jan
01/07/2019	Architect			1	1		2	\vdash
060441-060446	Athletic Supplies	4			3	2		
022756-022807	Athletics	40		T	32	12		_
01/04/19	B Berg							
022808-022814	Bldg & Grounds	40				28	25	
01/16/19	BOCES	1				2		
022815-022855	Cafeteria	20					33	
050163-050164	Conference	6			4	2		
01/18/19	Contractors			1 -			-	
022856-022859	DOCTOR	1						
01`/23/19	First Student							
022860-022906	Insurance				8			
01/28/19	Internal Audit							
022907-022918	KeyBank	1				3		
060447-060458	Lawyers					1		
029859-	Mileage					8		
01/30/19	Newspaper				1	1		
022919-022925	Behav Consult	1			1		3	
	Odyssey							
	Postage				1	1		
	Register Approval		2		1	1		6
	Retirement System	Ti Ti						
	Scholarships				2			
	School Supplies	11		1	5	19	9	
	Superintendent			1	2	3		
	Tuition	1			3			
	Utilities	2			17	13	13	
	VOTING							
	Warrant	1	2	1	2	2	2	6
	Water and Sewer							
	ond with all Warrants							
	ond with all Registers							
All Discrepencies Am	mended			1				

February 2019					-	
	INVOICES	11-Feb	12-Feb	19-Feb	22-Feb	22-Feb
	Architect		<u> </u>			<u> </u>
022926-022933	Athletic Supplies	1	ļ		<u> </u>	1
02/14/19	Athletics	41		39		21
022934-022986	B Berg		5	5	1	
060459-060465	Bldg & Grounds	34		2		57
029860-	BOCES		<u> </u>	1		
02/15/19	Cafeteria	12				47
022987-022988	Civil Service		1			
02/22/19	Conference	6		17		
022989-023049	Contractors					
02/25/19	DOCTOR					1
023050-023103	First Student					
060466-060471	Insurance	1	1	2		
029861-	Internal Audit					
02/27/19	KeyBank					
023104-	Lawyers					1
	Mileage			6		
	Newspaper					
	Behav Consult			Ţ		3
	Odyssey					
	Ogd Pub Library		1	1		1
	Postage				2	
	Register Approval		1	1	1	1
	Retirement System					
	Scholarships					1
	School Supplies	8		14	1	34
	Superintendent		1	Ì	1	
	Tuition	9		3		
	Utilities	2	7		9	5
	VOTING	1	1	1	1	1
	Warrant	1	1	2	1	2
	Water and Sewer		4	1		
All Invoices Correspond						
All Warrants Correspon						
All Discrepencies Amm		1	1	1		1

March	2019							
CLAIMS AUD	IT	INVOICES	6-Mar	#####	#####	18-Mar	19-Mar	
03/07/19		Architect						
023105-023	145	Athletic Supplies				2		
060472-060	474	Athletics	28	1		6		
03/12/19		B Berg		5				
023146-023	170	Bidg & Grounds	14	3				
060475-060	478	BOCES		3				
03/16/19		Cafeteria	7	7		25		
060479-060	486	Civil Service						
03/18/19		Conference	1	6		2		l
023171-023	204	Contractors						
03/19/19		DOCTOR				1		
023205-		First Student						
		Insurance	1					
		Internal Audit						
		KeyBank						
		Lawyers				1		
		Mileage				5		
		Newspaper		1		1		
		Behav Consult	1					
		Odyssey		4		1		
		Ogd Pub Library						
		Postage						
		Register Approval	2		1		1	
		Retirement System						
		Scholarships						
		School Supplies	7	12		18		
		Superintendent		2				1
		Tuition						
		Utilities	12	1	8			
		VOTING		1				1
		Warrant	3	1	1	1	1	
		Water and Sewer						Ī
All Invoices	Correspon	d with all Warrants						
		nd with all Registers						
All Discrepe								

CLAIMS AUDIT QUARTERLY	REPORT			
ALL CHECK REGISTERS COR				
ALL WARRANTS CORRESPO	ND WITH ALL INVOICES,	NO DISCR	EPENCIES FOUND	
GENERAL FUND	FEDERAL FUND		CAFETERIA FUND	
CHECKS	CHECKS		CHECKS	
01/07/19 - 022756-022807			01/07/19 - 060441-	060446
01/14/19 - 022808-022814			01/28/19 - 060447-	060458
01/16/19 - 022815-022855			02/14/19 - 060459-	060465
01/18/19 - 022856-022859			02/25/19 - 060466-	060471
01/23/19 - 022860-022906			03/07/19 - 060472-	060474
01/28/19 - 022907-022918			03/12/19 - 060475-	060478
01/30/19 - 022919-022925			03/16/19 - 060479-	060486
02/11/19 - 022926-022933			CAPITAL FUND	
02/14/19 - 022934-022986			01/28/19 - 029859-	
02/15/19 - 022987-022988			02/14/19 - 029860-	-
02/22/19 - 022989-023049	SCHOLARSHIP FUN	ID	02/25/19 - 029861-	
02/25/19 - 023050-023103	01/10/19 - 050163	-050164		
02/27/19 - 023104-				
03/07/19 - 023105-023145				
03/12/19 - 023146-023170				
03/18/19 - 023171-023204				
03/19/19 - 023205-				
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