

OGDENSBURG CITY SCHOOL DISTRICT  
OGDENSBURG, NEW YORK

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SUBJECT: REQUEST FOR A MEDICAL LEAVE OF ABSENCE

DATE: February 4, 2019

REASON FOR BOARD CONSIDERATION:

The Board of Education must act on all requests for Leave of Absence.

FACTS AND ANALYSIS:

Krystal Rycroft, Art Teacher, is requesting a MEDICAL LEAVE OF ABSENCE. Since Mrs. Rycroft's request carries the endorsement of the appropriate line-staff supervisors, and since granting the request would be consistent with past policies of the Board of Education, then the following is the recommended action:

RECOMMENDED ACTION:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ resolved, that having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a MEDICAL LEAVE OF ABSENCE to KRYSTAL RYCROFT with such leave to commence on or about April 23, 2019, and terminate on or about May 31, 2019. Be it further resolved, that Mrs. Rycroft be granted permission to use accumulated leave days during the aforementioned leave period, as per the Family Medical Leave Act.

APPROVED FOR PRESENTATION TO THE BOARD:

  
\_\_\_\_\_  
Superintendent