

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Internal Claims Auditor Quarterly Report

DATE: February 25, 2019

REASON FOR BOARD CONSIDERATION:

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

FACTS AND ANALYSIS:

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, is present this evening to present the Commissioners with a quarterly report on the status of the district claims auditing process, and to answer any questions the Commissioners may have.

RECOMMENDED ACTION:

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent

KK/alf
Attachment

CLAIMS AUDIT QUARTERLY REPORT

October, November, December 2018

ALL CHECK REGISTERS CORRESPOND WITH ALL WARRANTS

ALL WARRANTS CORRESPOND WITH ALL INVOICES, NO DISCREPANCIES FOUND

GENERAL FUND	FEDERAL FUND	CAFETERIA FUND
CHECKS	CHECKS	CHECKS
1-Oct 022094 - 022151	17-Oct 039835 -	1-Oct 060355 - 060365
10/9 022152 - 022198	23-Oct 039836 -	15-Oct 060366 - 060379
15-Oct 022199 - 022253	9-Nov 039837 - 039838	23-Oct 060380 - 060388
17-Oct 022254 - 022263	10-Dec 039839 -	30-Oct 060389 - 060397
23-Oct 022264 - 022356		11/05 060398 - 060404
30-Oct 022357 - 022405		11/15 060405 - 060411
5-Nov 022406 - 022433		11/26 060412 -
7-Nov 022434 - 022439		12/10 060413 - 060424
9-Nov 022440 - 022503		14-Dec 060425 - 060431
14-Nov 022504 - 022509		12/20 060432 - 060440
15-Nov 022510 = 022565	SCHOLARSHIP FUND	
26-Nov 022566 - 022610	10/09 050160 -	
28-Nov 022611 - 022616	23-Oct 050161 -	
10-Dec 022617 - 022651	11/9 050162 -	
14-Dec 022652 - 022692		CAPITAL FUND
20-Dec 022693 - 022746		9-Oct 029856 -
21-Dec 022747 - 022755		10-Dec 029857 -
		14-Dec 029858 -

2018 OCTOBER

CLAIMS AUDIT	INVOICES	9-Oct	12-Oct	18-Oct	19-Oct	30-Oct
10/01	Architect	1				
060355-060365	Athletic Supplies	5	2			
022094-022151	Athletics	39			94	4
10/09	B Berg		6			
050160-	Bldg & Grounds		69	10		52
029856-	BOCES				1	2
022152-022198	Cafeteria		60		25	17
10/15	Conference	1	2	1	23	
060366-060379	Contractors					
022199-022253	DOCTOR		1			
10/17	First Student					
039835-	Insurance				2	
022254-022263	KeyBank				6	
10/23	Lawyers				1	
060380-060388	Mileage		7			
022264-022356	Newspaper					
050161-	NYSARC					
039836-	Odyssey					
10/30	Postage				2	
060389-060397	Register Approval			2	3	
022357-022405	Scholarship				2	
	School Supplies	36	59		105	
	Superintendent		1			3
	Tuition					
	Utilities		7	13	20	3
	VOTING					
	Warrant	1	1	2	4	1
	Water and Sewer					

All Invoices Correspond with all Warrants

All Warrants Correspond with all Registers

All Discrepancies Ammended

		2018 NOVEMBER						
CLAIMS AUDIT	INVOICES	2-Nov	9-Nov	13-Nov	16-Nov	21-Nov	26-Nov	29-Nov
11/05	Architect							
060398-060404	Athletic Supplies	1				3		
022406-022433	Athletics	2	50		4			
11/07	B Berg		5					
022434-022439	Bldg & Grounds	33			32	17	7	
11/09	BOCES				3			
022440-022503	Cafeteria	13	1		26	8		
050162-	Conference		30		13	23		
039837-039838	Contractors							
11/14	DOCTOR				1			
022504-022509	First Student							
11/15	Insurance		7		1	1		
060405-060411	Internal Audit							
022510-022565	Lawyers				2	1		
11/26	Mileage		2		6			
060412-	Newspaper				1			
022566-022610	BehavConsult		1		3			
11/28	Odyssey							
022611-022616	Postage	1						
	Register Approval	2		6	1		2	2
	Retirement System							
	School Supplies	23	25		1	15	6	
	Superintendent	2			1	1		
	Tuition		2		3	1		2
	Utilities	15			5	1		1
	VOTING							
	Warrant	2	1	6	2	1	2	2
	Water and Sewer				4			

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		2018 DECEMBER						
CLAIMS AUDIT	INVOICES	5-Dec	10-Dec	12-Dec	19-Dec	20-Dec	21-Dec	
12/10	Architect							
039839-	Athletic Supplies				14			
060413-060424	Athletics	9		10				
022617-022651	B Berg				5			
029857-	Bldg & Grounds	60	6	32	29			
12/14	BOCES	1		1	2			
060425-060431	Cafeteria	38		15	20			
022652-022692	Conference	1		8	5			
029858-	Contractors			1				
12/20	DOCTOR	1						
060432-060440	First Student							
022693-022746	Insurance							
12/21	Internal Audit							
022747-022755	Lawyers	1			1			
	Mileage	4			6			
	Newspaper				2			
	Behav Consult			3	5			
	Odyssey							
	Postage	1			1			
	Register Approval	2	1		2	2	1	
	Retirement System							
	School Supplies	11	16	19	18	5	12	
	Superintendent				6			
	Tuition			4				
	Utilities	21		1	6			
	VOTING							
	Warrant	3	1	1	3	2	1	
	Water and Sewer							

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