

Ogdensburg City School District  
Board of Education  
Ogdensburg, New York

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**DATE:** November 19<sup>th</sup>, 2018

**KIND OF MEETING:** Regular Meeting

**WHERE HELD:** OFA Cafeteria

**MEMBERS PRESENT:** Renee' Grizzuto, Ronald Johnson, Craig Lalonde, Pamela Luckie, Lawrence Mitchell, Michael Myers, Michael Tooley, Laurie Zweifel, Jordyn Sweeney, Student Representative

**MEMBERS ABSENT:** Vicky Peo

**OTHERS PRESENT:** Superintendent Timothy Vernsey, Assistant Superintendent for Curriculum, Instruction, Assessment and Technology Kevin Kendall, Patricia Smithers, Board Clerk Mariah Ahmad, and Citizens

The Regular Meeting was called to order by Board President Ronald Johnson at 6:00 p.m. in the OFA Cafeteria.

**GENERAL ADMINISTRATION DIVISION:**

**Report A:**

Acceptance of Committee on Special Education, Committee on Preschool Special Education and 504 Committee Recommendations for Meetings Held on June 13, 2018, October 9, 11, 22, 23, 24, 29, 30, 2018 and November 5, 6, 2018.

Moved By: C. Lalonde

Supported By: L. Zweifel

**RESOLVED:** Having the recommendation of the Committee on Special Education, the Committee on Preschool Special Education and the 504 Committee, the Board of Education of the Ogdensburg City School District does hereby accept the recommendations as presented this 19<sup>th</sup> day of November, 2018.

Ayes: All Present

Nays: None

Motion Carried

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Acceptance of Board of Education Minutes

Moved By: L. Mitchell

Supported By: R. Grizzuto

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the Board of Education minutes held on October 15<sup>th</sup>, 2018.

Ayes: All Present

Nays: None

Motion Carried

Letters and Communications to the Board of Education

None

Comments Relative to the Agenda

None

**NEW BUSINESS:**

General Administration Division

**Report 1:**

Co-Curricular Activities Treasurer's Report

No action necessary, information and discussion only.

**Report 2:**

Internal Claims Auditor Quarterly Report to the Board of Education

Ms. Theresa Woodward was present. All invoices correspond with all warrants. All warrants correspond with all registers. All discrepancies amended. Ms. Woodward expressed her desire to continue serving as claim auditor, even after her retirement.

**Report 3:**

First Review of New Board of Education Policy #7133: Education of Students in Foster Care

No action necessary – First Review of New Board of Education Policy #7133: Education of Students in Foster Care

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INSTRUCTIONAL DIVISION

**Report 4:**

Public Speaking and Creative Writing Courses for 2019-2020

Mrs. Billings, Mr. Donnelly and Mr. Rabideau were present to give the Commissioners an overview of the new course offerings of Public Speaking and Creative Writing for the 2019-2020 school year. M. Tooley expressed how please we is to see these courses being offered. Public speaking will consist of 4 major speeches in various environments. Mrs. Billings is currently exploring other environments, besides the classroom, for student to give these speeches. They are also looking into whether these could be offered as a college course.

PERSONELL DIVISION

**Report 5:**

Retirement of Elementary Principal

Moved By: C. Lalonde

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the retirement of PAULA SCOTT, ELEMENTARY PRINCIPAL, effective June 30, 2019.

Ayes: All Present

Nays: None

Motion Carried

**Report 6:**

Retirement of Teaching Assistant

Moved By: M. Tooley

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the retirement of THERESA WOODWARD, TEACHING ASSISTANT, effective June 30, 2019.

Ayes: All Present

Nays: None

Motion Carried

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**Report 7:**

Retirement of Teaching Assistant

Moved By: L. Mitchell

Supported By: R. Grizzuto

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the retirement of PATRICIA O'GRADY, TEACHING ASSISTANT, effective June 30, 2018.

Ayes: All Present

Nays: None

Motion Carried

**Report 8:**

Resignation of School Nurse

Moved By: M. Tooley

Supported By: P. Luckie

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of TONYA OTT as SCHOOL NURSE, effective November 3, 2018.

Ayes: All Present

Nays: None

Motion Carried

**Report 9:**

Resignation of Part-Time Food Service Helper

Moved By: L. Zweifel

Supported By: R. Grizzuto

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of SHIRLEY BURNETT as PART-TIME FOOD SERVICE HELPER, effective November 16, 2018.

Ayes: All Present

Nays: None

Motion Carried

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**Report 10:**

Appointment of Assistant Superintendent for Curriculum, Instruction Assessment and Technology

Moved By: C. Lalonde

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JACQUELYN KELLY as ASSISTANT SUPERINTENDENT FOR CURRICULUM, INSTRUCTION, ASSESSMENT and TECHNOLOGY at a salary of \$107,500.00 effective July 1, 2019.

Ayes: All Present

Nays: None

Motion Carried

**Report 11:**

Reclassification of Laborer Position to Building Maintenance Helper

Moved By: L. Mitchell

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint SCOTT COLE as BUILDING MAINTENANCE HELPER, effective retroactive to November 13, 2018. at a prorated salary of \$26,776.56, status probationary (probationary period November 13, 2018 through November 12, 2019).

Ayes: All Present

Nays: None

Motion Carried

**Report 12:**

Appointment of Laborer

Moved By: C. Lalonde

Supported By: P. Luckie

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JESSIE MARTIN as LABOER, at a prorated salary of \$25,233.00, effective retroactive to November 5, 2018, status probationary (probationary period of 11/05/18 to 11/04/19).

Ayes: All Present

Nays: None

Motion Carried

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**Report 13:**

Appointment of Laborer

Moved By: M. Tooley

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint GARY LADOUCEUR as LABOER, at a prorated salary of \$25,233.00, effective retroactive to November 5, 2018, status probationary (probationary period of 01/02/119 to 01/01/20).

Ayes: All Present

Nays: None

Motion Carried

**Report 14:**

Appointment of School Nurse

Moved By: P. Luckie

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint GRACE TESTANI as SCHOOL NURSE, STEP 1, at a prorated salary of \$40,345.20, effective November 26, 2018, status probationary (probationary period 11/26/18 through 11/25/19).

Ayes: All Present

Nays: None

Motion Carried

**Report 14:**

Revised Appointment of Co-Curricular Advisors for 2018-2019

Moved By: C. Lalonde

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint HILLARY SKELLY as MODEL UN CO-ADVISOR, (1/2 position) 5 years and over, for the 2018-2019 school year at a salary of \$399.00.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint ELIZABETH LADOUCEUR as MODEL UN CO-ADVISOR, (1/2 position) 5 years and over, for the 2018-2019 school year at a salary of \$399.00.

Ayes: All Present

Nays: None

Motion Carried

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**Report 16:**

Appointment of Part-Time Food Service Helpers

Moved By: L. Zweifel

Supported By: M. Tooley

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BARBARA BAKER as PART-TIME FOOD SERVICE HELPER, at a salary of \$10.40 per hour, effective retroactive to October 22, 2018.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JENNIFER SPRIGGS as PART-TIME FOOD SERVICE HELPER, at a salary of \$10.40 per hour, effective retroactive to November 14, 2018.

Ayes: All Present

Nays: None

Motion Carried

**Report 17:**

Appointment of Substitute TEACHERS

Moved By: R. Grizzuto

Supported By: L. Mitchell

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as SUBSTITUTE TEACHERS for the 2018-2019 school year:

SUBSTITUTE TEACHERS
MARISSA FOSTER
KATHRYN RICE
MATTHEW ROSE

Ayes: All Present

Nays: None

Motion Carried

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**Report 18:**

Appointment of Substitute Teaching Assistant

Moved By: M. Tooley

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as SUBSTITUTE TEACHING ASSISTANT at a rate of \$73.00 per day for the 2018-2019 school year:

SUBSTITUTE TEACHING ASSISTANT
SANDRA IRVINE

Ayes: All Present

Nays: None

Motion Carried

**Report 19:**

Appointment of Unpaid Winder Coaches 2018-2019

Moved By: M. Tooley

Supported By: L. Mitchell

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JAMES ADAMS as UNPAID BOYS VARSITY BASKETBALL COACH (8th year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MEGAN MORRISON as UNPAID BOYS VARSITY and JUNIOR VARSITY BASKETBALL COACH (3rd year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint SHANNON LAFAVE as UNPAID BOYS VARSITY and JUNIOR VARSITY BASKETBALL COACH (3rd year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MICHAEL SARGENT as UNPAID BOYS JUNIOR VARSITY BASKETBALL COACH (7th year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MATTHEW PIERCEY as UNPAID BOYS JUNIOR VARSITY BASKETBALL COACH (1st year), for the 2018-2019 winter season.



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Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint SARA FARLEY as UNPAID BOYS 8TH GRADE MODIFIED BASKETBALL COACH (3rd year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint LYNN BLEVINS as UNPAID GIRLS VARSITY and JUNIOR VARSITY BASKETBALL COACH, (2nd year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JAMES MCDONALD III as UNPAID GIRLS VARSITY BASKETBALL COACH (5th year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint VICTORIA PEABODY as UNPAID VARSITY CHEERLEADING COACH (3rd year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JAMES HOWARS as UNPAID VARSITY HOCKEY COACH (2nd year), for the 2018-2019 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BRENT RIDER as UNPAID WRESTLING COACH. All Levels, (4th year), for the 2018-2019 winter season.

Ayes: All Present

Nays: None

Motion Carried

**Report 20:**

Appointment of Volunteer Odyssey of the Mind Coaches 2018-2019

Moved By: L. Mitchell

Supported By: M. Tooley

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BRANDI BLACKMER, as VOLUNTEER COACH for ODESSEY OF THE MIND (1st year), for 2018-2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint ALICIA CROSSMAN, as VOLUNTEER COACH for ODESSEY OF THE MIND (2nd year), for 2018-2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MARISSA FOSTER, as VOLUNTEER COACH for ODESSEY OF THE MIND (4th year), for 2018-2019.

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Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint STACY FOSTER, as VOLUNTEER COACH for ODESSEY OF THE MIND (5th year), for 2018-2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint AMBER HARPER, as VOLUNTEER COACH for ODESSEY OF THE MIND (4th year), for 2018-2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JENNIFER MCNAMARA, as VOLUNTEER COACH for ODESSEY OF THE MIND (3rd year), for 2018-2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint DAWN MERZ, as VOLUNTEER COACH for ODESSEY OF THE MIND (4th year), for 2018-2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint ALLISON PAIGE, as VOLUNTEER COACH for ODESSEY OF THE MIND (3rd year), for 2018-2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint NICOLE SEELEY, as VOLUNTEER COACH for ODESSEY OF THE MIND (3rd year), for 2018-2019.

Ayes: All Present  
Nays: None  
Motion Carried

## BUSINESS AND FINANCE DIVISION

### **Report 21:**

Appointment of Part-Time Food Service Helpers

Moved By: R. Grizzuto

Supported By: M. Tooley

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby authorize the President of the Board of Education to sign the 2018-2019 contract, in order to affect the BOCES Lease Agreement for the 2018-2019 school year, this 19<sup>th</sup> day of November, 2018.

Ayes: All Present  
Nays: None  
Motion Carried

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**Report 22:**  
2018-2019 Property Tax Collections

No action necessary – information only.

**Report 23:**  
2019-2020 Budget Development Calendar

Moved By: L. Zweifel

Supported By: M. Tooley

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the budget development calendar for the 2019-2020 school year this 19<sup>th</sup> day of November, 2018.

Ayes: All Present

Nays: None

Motion Carried

**Report 24:**  
Acceptance of Donation

Moved By: L. Mitchell

Supported By: P. Luckie

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the donation of materials and supplies from Crayola, LLC, for rewards for 7/8 grade students participation in the Positivity Project this 19<sup>th</sup> day of November, 2018.

Ayes: All Present

Nays: None

Motion Carried

**Report 25:**  
Cafeteria Comparison Spreadsheet

M. Tooley praised the management of the Cafeteria based on being slightly ahead. He believes the 2018-2019 budget is conservative, but that the Cafeteria will still break even. He suggested the district may need to have a budget line to transfer to the lunch fund. This is due to the district inability to pursue lunch charges.

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**Report B1-B6:**

Items Numbered B1 through B6 Approved by the Board of Education as part of a Consent Agenda

Moved By: M. Tooley

Supported By: R. Grizzuto

**RESOLVED:** Having the recommendation of the Superintendent of Schools, that the Board of Education of the Ogdensburg City School District does hereby adopt a Consent Agenda and approve items B1 through B6, through one motion and second of motion on this 19<sup>th</sup> day of November, 2018.

Ayes: All Present

Nays: None

Motion Carried

**Other:**

None

**Concluding Comments by Citizens, Board Members, and/or Administration:**

M. Tooley thanked Addie Jennie for her work and support of the district. Mr. Kendal and Mr. Vernsey congratulation the new hires and retirees.

**EXECUTIVE SESSION:**

Vote to Adjourn to Executive Session

Moved By: M. Tooley

Supported By: L. Mitchell

**RESOLVED:** That, the Board of Education of the Ogdensburg City School District does hereby adjourn to Executive Session to discuss contractual and personnel issues.

Ayes: All Present

Nays: None

Motion Carried

**ADJOURNMENT:**

Having no further business, President Johnson declared the meeting adjourned at 6:25 p.m. Next meeting held on December 17<sup>th</sup>, 2018.

Respectfully Submitted,

Mariah Ahmad  
Board Clerk