

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Internal Claims Auditor Quarterly Report to the Board of Education

DATE: November 19, 2018

REASON FOR BOARD CONSIDERATION:

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

FACTS AND ANALYSIS:

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, is present this evening to present the Commissioners with a quarterly report on the status of the district claims auditing process, and to answer any questions the Commissioners may have.

RECOMMENDED ACTION:

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

TMV/alf
Attachment

CLAIMS AUDIT
 July 13, 20:
 39828
 021704-021734
 July 23, 20:
 021735-021748
 July 26, 20:
 021749-021776
 29853
 July 27, 20:
 021780-021783
 021777-021783
 July 31, 20:
 021784-021785

INVOICES July 2018	6-Jul	20-Jul	25-Jul	28-Jul	
Architect					
Athletic Supplies	2				
Athletics	6				
B Berg					
Bldg & Grounds	26	6	3	1	
BOCES	1				
Cafeteria	6	5			
Conference			1		
Contractors					
DOCTOR			1		
First Student					
Insurance	5				
Keybank		2			
Lawyers	1		1		
Mileage		6		1	
Newspaper		2			
Behav.Consult	2			1	
Odyssey					
Postage	1				
Register Approval		3		1	
Retirement System					
School Supplies	25	15	27	20	
Superintendent	4		5		
Tuition	3	1	1		
Utilities	5	6			
VOTING					
Warrant	1	4	1	1	
Water and Sewer					

All Invoices Correspond with all Warrants
 All Warrants Correspond with all Registers
All Discrepancies Ammended

CLAIMS AUDIT	INVOICES August 2018	3-Aug	7-Aug	16-Aug	24-Aug	25-Aug
08/01/18	Architect					
21786	Athletic Supplies	2	2	3	2	1
08/03/18	Athletics					
021787-021808	B Berg				1	
08/07/2018	Bldg & Grounds	3	69	35	6	
021809-021848	BOCES					
08/14/18	Cafeteria					
021849-021856	Conference	3		8	9	
39829	Contractors				1	
08/16/18	DOCTOR			1		
021857-021891	First Student	10				
08/27/18	Insurance	18	2		1	1
021892-021934	Keybank					1
050158-05019	Lawyers		1			
039830-039833	Mileage				5	
29854	Newspaper	1				
	NYSARC					
	Odyssey					
	Postage	2			2	
	Register Approval			5		
	Retirement System					
	School Supplies	22	30	19	31	
	Superintendent		3		1	
	Tuition	5				
	Utilities	15	5	2	3	11
	VOTING					
	Warrant	2	1	6	1	1
	Water and Sewer	4				

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Claims Audit	INVOICES Sept. 2018	3-Sep	11-Sep	13-Sep	14-Sep	21-Sep	21-Sep				
	Architect										
09/05/18	Athletic Supplies	5		5		7	1				
29855	Athletics				19	20	36				
021935-021983	B Berg										
09/13/18	Bldg & Grounds				62	5					
021984-021990	BOCES	1									
09/17/18	Cafeteria						35				
021991-022044	Conference	8			26	22	11				
39834	Contractors										
09/24/18	DOCTOR	1									
022045-022093	First Student										
	Insurance	1					6				
	KeyBank										
	Lawyers										
	Mileage						4				
	Newspaper	1				1	1				
	NYSARC										
	Odyssey										
	Postage										
	Register Approval		2	2							
	Retirement System										
	Scholarship										
	School Supplies	80	10	15	25	20	65				
	Superintendent	2				2	1				
	Tuition					1					
	Utilities				10						
	VOTING										
	Warrant	1	2	2	1	1	1				
	Water and Sewer										

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CLAIMS AUDIT QUARTERLY REPORT

July August September 2018

ALL CHECK REGISTERS CORRESPOND WITH ALL WARRANTS

ALL WARRANTS CORRESPOND WITH ALL INVOICES, NO DISCREPENCIES FOUND

GENERAL FUND	FEDERAL FUND	CAFETERIA FUND
CHECKS	CHECKS	CHECKS
July 13, 2018 021704-021734	July 13, 2018 039828	July 12, 2018 060354
July 23, 2018 021735-021748	August 14, 2018 039829	
July 26, 2018 021749-021776	Aug. 27, 2018 039830-039833	
July 27, 2018 021777-021783		
July 31, 2018 021784-021785		
Aug. 01, 2018 021786		
Aug. 03, 2018 021787-021808		
Aug. 07, 2018 021809-021848		
Aug. 14, 2018 021849-021856		
Aug. 16, 2018 021857-021891		
Aug. 27, 2018 021892-021934		
Sept. 05, 2018 021935-021983	SCHOLARSHIP FUND	CAPITAL FUND
Sept. 13, 2018 021984-021990	Aug 27, 2018 050158-050159	July 26, 2018 029853
Sept. 17, 2018 021991-022044		August 27, 2018 029854
Sept. 24, 2018 022045-022093		Sept. 05, 2018 029855