

Ogdensburg City School District
Board of Education
Ogdensburg, New York

DATE: October 16th, 2017

KIND OF MEETING: Regular Meeting

WHERE HELD: OFA Cafeteria

MEMBERS PRESENT: Renee' Grizzuto, Ronald Johnson, James King, Craig Lalonde, Lawrence Mitchell, Michael Myers, Vicky Peo, Michael Tooley, Laurie Zweifel, Jordyn Sweeney Student Representative

MEMBERS ABSENT:

OTHERS PRESENT: Superintendent Timothy Vernsey, Assistant Superintendent for Curriculum, Instruction, Assessment and Technology Kevin Kendall, Patricia Smithers, Board Clerk Mariah Ahmad, and Citizens

The Regular Meeting was called to order by Board President Ronald Johnson at 6:00 p.m. in the OFA Cafeteria.

GENERAL ADMINISTRATION DIVISION:

Report A:

Acceptance of Committee on Special Education, Committee on Preschool Special Education and 504 Committee Recommendations for Meetings Held on May 30, 2017, September 18, 26, 2017 and October 4, 2017.

Moved By: C. Lalonde

Supported By: L. Mitchell

RESOLVED: Having the recommendation of the Committee on Special Education, the Committee on Preschool Special Education and the 504 Committee, the Board of Education of the Ogdensburg City School District does hereby accept the recommendations as presented this 16th day of October, 2017.

Ayes: All Present

Nays: None

Motion Carried

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Acceptance of Board of Education Minutes

Moved By: L. Mitchell

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the meeting minutes held on August 28 and September 18, 2017.

Ayes: All Present

Nays: None

Motion Carried

Letters and Communications to the Board of Education

Mrs. Hopkins wrote a letter to the Board speaking about the 8th and 9th grade trip to Washington D.C. The trip went off without a hitch. The flights were on time, the buses ran well and the weather was beautiful. The group was able to visit the Arlington Cemetery, The White House, the Holocaust Museum, the 9/11 memorial, along with many other structures and museums. The group was also commended for their quiet and polite demeanor by a woman and her daughter while out and about in the city.

Russell Bartlett, the Principal at Tupper Lake, wrote a thank you note to OFA and the emergency crews who helped save the life of a woman at the football game the previous Friday night.

Comments Relative to the Agenda

None

OLD BUSINESS:

General Administration Division

None

NEW BUSINESS:

General Administration Division

Report 1:

Discussion re: Replacement of Retiring Superintendent of Schools

Tom Burns was present to provide information and guidance to the Board regarding the search for a replacement Superintendent of Schools. Mr. Burns explained the Board has 4 options in procedure for conducting a search for potential candidates:

1. The Board can choose to do a search themselves.
2. The Board can enlist Tom Burns to facilitate the search. This is covered under the BOCES contract for cost.
3. The Board can hire a consulting firm.
4. The Board can conduct an internal search for potential candidates.

Mr. Burns explained that the search usually takes 6 to 9 months. This process differs from other

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hiring processes because the Superintendent is the liaison to the Board. The candidates are vetted by the Board before any other stake holders are brought into the process to choose the right candidate.

Report 2:

Final Review and Adoption of New District Policy

Moved By: C. Lalonde

Supported By: M. Tooley

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the New Board of Education Policy #6180: Staff-Student Relations (Fraternization) this 16th day of October, 2017.

Ayes: All Present

Nays: None

Motion Carried

Report 3:

Second Review of New District Policy #3000.1 Website Accessibility

Mr. Vernsey was available to answer any questions or concerns brought forth by the Board.

Report 4:

Second Review of Revised District Policy #8260 Title I Parent and Family Engagement

Mr. Vernsey was available to answer any questions or concerns brought forth by the Board.

PERSONNEL DIVISION

Report 5:

Resignation of Part-Time Food Service Helpers

Moved By: M. Myers

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of JENNA BARKLEY, PART-TIME FOOD SERVICE HELPER, effective September 21, 2017.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of DIANE PERRETTA, PART-TIME FOOD SERVICE HELPER, effective September 21, 2017.

Ayes: All Present

Nays: None

Motion Carried

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Report 6:

Resignation of Teaching Assistant

Moved By: M. Tooley

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of MELISSA WILLIS, TEACHING ASSISTANT, effective October 6, 2017.

Ayes: All Present

Nays: None

Motion Carried

Report 7:

Retirement of Secondary Special Education Teacher

Moved By: L. Mitchell

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the retirement of DALE KIRKPATRICK, SECONDARY SPECIAL EDUCATION TEACHER, effective June 30, 2018.

Ayes: All Present

Nays: None

Motion Carried

Report 8:

Retirement of Superintendent of Schools

Mr. Vernsey read aloud a letter written to the Board. This letter expressed his appreciation for the Board, colleagues and many years serving the Ogdensburg City School District.

Moved By: M. Myers

Supported By: M. Tooley

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the retirement of TIMOTHY M. VERNSEY, SUPERINTENDENT OF SCHOOLS, effective January 1, 2019.

Ayes: All Present

Nays: None

Motion Carried

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Report 9:

Appointment of Part-Time Food Service Helper

Moved By: M. Tooley

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BRANDY SHARLAND as PART-TIME FOOD SERVICE HELPER, at a salary of \$9.70 per hour, effective retroactive to October 10, 2017.

Ayes: All Present

Nays: None

Motion Carried

Report 10:

Appointment of Advantage Afterschool Program Teaching Assistants

Moved By: L. Zweifel

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as ADVANTAGE AFTERSCHOOL PROGRAM TEACHING ASSISTANTS at a rate of \$11.50 per hour for the 2017-2018 school year, effective retroactive to September 5, 2017:

TEACHING ASSISTANTS	
VALERIE LALONDE	CARRIE WRIGHT

Ayes: All Present

Nays: None

Motion Carried

Report 11:

Appointment of Teaching Assistant

Moved By: L. Mitchell

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint KEVIN PEARSON as TEACHING ASSISTANT, at a prorated salary of \$22,555.00 effective October 17, 2017, status probationary (probationary period 10/17/17 through 06/30/20)

Ayes: All Present

Nays: None

Motion Carried

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Report 12:
Permanent Appointment of Keyboard Specialist

Moved By: C. Lalonde

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint HEATHER HAYNES as KEYBOARD SPECIALIST (12 Month) PERMANENT, effective October 17, 2017, status probationary (probationary period 10/17/17 through 10/16/18)

Ayes: All Present

Nays: None

Motion Carried

Report 13:
Appointment of Substitute Teachers & Nurses

Moved By: M. Tooley

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as SUBSTITUTE TEACHERS and SCHOOL NURSES for the 2017/2018 school year:

SUBSTITUTE TEACHERS AND SUBSTITUTE SCHOOL NURSES
KINDRA BYRNE
GAYNELLE GILBRIDE
HANNAH HARRIS
MEGAN LANE

Ayes: All Present

Nays: None

Motion Carried

Report 14:
Appointment of Substitute Teaching Assistants

Moved By: L. Zweifel

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as SUBSTITUTE TEACHING ASSISTANTS at a rate of \$68.00 per day for the 2017-2018 school year:

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SUBSTITUTE TEACHING ASSISTANTS	
SAMANTHA HESS	TROY TAYLOR
STACEY SOVIE	JORDYN TULLEY

Ayes: All Present
Nays: None
Motion Carried

Report 15:
Appointment of Winter Coaches

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JOHN TEBO as BOYS VARSITY INDOOR TRACK & FIELD HEAD COACH, at a salary of \$6,064 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint DIANNE JENAULT as GIRLS VARSITY INDOOR TRACK & FIELD HEAD COACH, at a salary of \$6,064 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint CHRISTOPHER MCROBERTS as BOYS & GIRLS VARSITY INDOOR TRACK & FIELD ASSISTANT COACH, at a salary of \$4,548 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint WILLIAM MITCHELL as VARSITY WRESTLING HEAD COACH, at a salary of \$6,064 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint RICK LEDWITH as MODIFIED and JUNIOR VARSITY WRESTLING HEAD COACH, at a salary of \$4,548 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JACKIE PINKERTON as VARSITY CHEERLEADING HEAD COACH, at a salary of \$6,064 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MARK HENRY as BOYS VARSITY BASKETBALL HEAD COACH, at a salary of \$6,064 – STEP 8 for the 2017-2018 winter season.

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Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint SCOTT SARGENT as BOYS JUNIOR VARSITY BASKETBALL HEAD COACH, at a salary of \$4,548 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint DOUGLAS FARLEY as BOYS 8th GRADE MODIFIED BASKETBALL HEAD COACH, at a salary of \$3,334 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BROOKS BRENNNO as BOYS 7th GRADE MODIFIED BASKETBALL HEAD COACH, at a salary of \$2,394 – STEP 4 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint KYLE BOUCHARD as GIRLS VARSITY BASKETBALL HEAD COACH, at a salary of \$3,280 – STEP 1 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint RYAN FARRELL as GIRLS JUNIOR VARSITY BASKETBALL HEAD COACH, at a salary of \$4,042 – STEP 7 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint WILLIAM PAYNE as GIRLS 8th GRADE MODIFIED BASKETBALL HEAD COACH, at a salary of \$2,001 – STEP 2 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JON COLE as GIRLS 7th GRADE MODIFIED BASKETBALL HEAD COACH, at a salary of \$1,805 – STEP 1 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint JONATHAN FREDERICK as BOYS VARSITY HOCKEY HEAD COACH, at a salary of \$6,064 – STEP 8 for the 2017-2018 winter season.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MATTHEW MORLEY as BOYS VARSITY HOCKEY ASSISTANT HEAD COACH, at a salary of \$4,548 – STEP 8 for the 2017-2018 winter season.

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Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BRETT MONNAT as INTRAMURAL WEIGHT TRAINING HEAD COACH, at a salary of \$1,092 – STEP 6 for the 2017-2018 winter season.

Ayes: R. Grizzuto, R. Johnson, C. Lalonde, L. Mitchell, M. Myers, V. Peo, M. Tooley and L. Zweifel

Nays: J. King

Motion Carried

BUSINESS AND FINANCE DIVISION

Report 16:

2016-2017 Property Tax Collections

No action necessary – information only.

Report 17:

Approval of Transportation Contract

Moved By: C. Lalonde

Supported By: R. Grizzuto

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the transportation contract starting on October 10, 2017 and ending June 22, 2018 with First Student as submitted this 16th day of October, 2017.

Ayes: R. Grizzuto, R. Johnson, C. Lalonde, L. Mitchell, M. Myers, V. Peo, M. Tooley and L. Zweifel

Nays: J. King

Motion Carried

Report 18:

Approval of Emergency Transportation Contract

Moved By: L. Mitchell

Supported By: M. Tooley

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the transportation contract starting on September 11 through October 6, 2017 with First Student as submitted this 16th day of October, 2017.

Ayes: R. Grizzuto, R. Johnson, C. Lalonde, L. Mitchell, M. Myers, V. Peo, M. Tooley and L. Zweifel

Nays: J. King

Motion Carried

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Report 19:

Board Acceptance of Annual Audit for the 2016-2017 School Year

M. Tooley provided comments relevant to the acceptance of the Annual Audit for 2016-2017 school year. The Finance committee met with the auditors prior to the Board's review of the document. The opinion letter provided by the Auditor is an unmodified opinion and is the cleanest opinion that can be provided. The Board was presented with two formats of the yearly audit. On the balance sheet the total fund balance is just shy of 5 million and the unassigned fund balance is 1.8 million. This is the maximum amount that the school district can have in this fund balance. M. Tooley commended administration for their diligence and efforts throughout the year.

Moved By: M. Tooley

Supported By: R. Grizzuto

RESOLVED: Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby the 2016-2017 audit as prepared by Pinto Mucenski Hooper Van House & Co., CPAs, PC on this 16th day of October, 2017.

Ayes: All Present

Nays: None

Motion Carried

Report 20:

Board Acceptance of Corrective Action Plan for Audit 2016-2017

Moved By: L. Zweifel

Supported By: M. Tooley

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the response and action plan to be submitted to SED on the 16th day of October, 2017.

Ayes: All Present

Nays: None

Motion Carried

Report 21:

Resolution to Approve Budget Transfers

Moved By: C. Lalonde

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the budget transfers of \$23,970.56 effective for September 30, 2017, this 16th day of October, 2017.

Ayes: All Present

Nays: None

Motion Carried

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Reports B1- B14:

Items Numbered B1-B14 Approved by the Board of Education as part of a Consent Agenda

Moved By: M. Tooley

Supported By: R. Grizzuto

RESOLVED: Having the recommendation of the Superintendent of Schools, that the Board of Education of the Ogdensburg City School District does hereby adopt a Consent Agenda and approve items B1 through B14, through one motion and second of motion on this 16th day of October, 2017.

Ayes: All Present

Nays: None

Motion Carried

Other:

None

Concluding Comments by Citizens, Board Members, and/or Administration:

Mr. Vernsey echoed M. Tooley's sentiments to administration regarding the 2016-2017 Audit. He also thanked the Board for the acceptance of his retirement.

EXECUTIVE SESSION:

Vote to Adjourn to Executive Session

Moved By:M. Tooley

Supported By: L. Mitchell

RESOLVED: That, the Board of Education of the Ogdensburg City School District does hereby adjourn to Executive Session to discuss contractual and personnel issues.

Ayes: All Present

Nays: None

Motion Carried

ADJOURNMENT:

Having no further business, President Johnson declared the meeting adjourned at 6:47 p.m. Next meeting held on November 20th, 2017.

Respectfully Submitted,

Mariah Ahmad
Board Clerk