

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: RESIGNATION OF TEACHING ASSISTANT

DATE: October 16, 2017

REASON FOR BOARD CONSIDERATION:

The Board of Education should act on all resignations.

FACTS AND ANALYSIS:

Melissa Willis, Teaching Assistant, has submitted a letter of resignation. Therefore, the following is the recommended action:

RECOMMENDED ACTION:

Moved by _____ and supported by _____ resolved, that having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of MELISSA WILLIS, TEACHING ASSISTANT, effective October 6, 2017.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent