

OGDENSBURG CITY SCHOOL DISTRICT  
OGDENSBURG, NEW YORK

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SUBJECT: Transportation Contract

DATE: October 16, 2017

REASON FOR BOARD CONSIDERATION:

The Board of Education must accept or reject all contractual agreements.

FACTS AND ANALYSIS:

The transportation runs in the Ogdensburg City School District have been extended for the 2017-2018 school year. Since then a need has arisen for a bus run to the School for the Deaf in Rome, NY, on Mondays or the first day of the week and again on Fridays or the last day of the week. A 31 day Emergency Contract was issued for \$1,010/day for the period of September 11, 2017 through October 6, 2017.

RECOMMENDED ACTION:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ that, having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the above listed transportation contract starting on September 11 through October 6, 2017 with First Student as submitted this 16th day of October 2017.

APPROVED FOR PRESENTATION TO THE BOARD:

  
Superintendent

TMV/pks

**Ogdensburg City School District  
Transportation Committee Meeting Minutes  
October 10, 2017 at 10:15 AM  
Office of the Superintendent of Schools**

**Present:** Timothy Vernsey, Patricia Smithers, and Sabrina Charleston  
**Absent:** None  
**Facilitator:** Tim Vernsey  
**Recorder:** Patricia Smithers

A meeting was held on October 10, 2017 at 10:15 AM to review a proposal that was advertised in a legal notice published on 9/24/17 and opened at 10:00AM on 10/10/2017.

**CRITERIA FOR EVALUATION OF PROPOSALS:**

1. The previous experience of the contractor in transporting pupils: Ability to solve a problem quickly.
2. The name of each company of which the contractor has been a transporter.
3. A description of any safety programs implemented by the contractor.
4. A record of accidents in motor vehicles under the control of the contractor.
5. The driving history of employees of the contractor.
6. Inspection records and model year of each of the motor vehicles under the control of the contractor.
7. The maintenance schedules of the motor vehicles under the control of the contractor.
8. A financial analysis of the contractor.
9. Documentation of compliance with motor vehicle insurance requirements.
10. Total cost of the proposal.

The district has set a minimum acceptable score of 80%

**Evaluation of the Proposal for a Potsdam Central School District bus run.**

<u>Criteria Number</u>	<u>Weighted Percentage</u>	<u>Proposal Score</u>	<u>Comment</u>
1	40%	40%	Has done excellent work for the district in the past
2	2%	2%	See Attached
3	5%	5%	See Attached
4	5%	0%	Not Submitted – we will request
5	5%	5%	Records Submitted - See Attached
6	5%	0%	Not submitted -owe will request
7	5%	5%	See Attached
8	3%	3%	See Attached
9	5%	5%	See Attached
10	<u>25%</u>	<u>25%</u>	In line with the other runs he performs
<b>Total</b>	<b>100%</b>	<b>90%</b>	

It was unanimously agreed by the committee to recommend to the school board to accept the proposal from First Student and award the contract at the October 16, 2017 Board of Education meeting. There were no other proposals submitted.