GENERAL AD	MINISTATION DIVISION
Report No.	2

## OGDENSBURG CITY SCHOOL DISTRICT OGDENSBURG, NEW YORK

**SUBJECT:** 

**Internal Claims Auditor Quarterly Report** 

DATE:

May 3, 2017

## **REASON FOR BOARD CONSIDERATION:**

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

## **FACTS AND ANALYSIS:**

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, is present this evening to present the Commissioners with a quarterly report on the status of the district claims auditing process, and to answer any questions the Commissioners may have.

## **RECOMMENDED ACTION:**

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:

Superintendent

TMV/alf Attachment

CLAIMS AUDIT	DATE		Jan-17							
# INVOICES	10-Jan	10-Jan 20-Jan 23-Jan	23-Jan							
Architect		3								
Athletic Supplies	5	4	1	==						
Athletics	40	16	30							
B Berg		4								
Bldg & Grounds	1	34	70	,						
Board Clerk					1					
BOCES			1	1	1					
Cafeteria	18	15	51						II	
Conference	25	16	2					E		
Contractors										
DOCTOR			1							
First Student		5								
Insurance		1	4							
KEY BANK									   1   1	
Lawyers			1							
Mileage	1	4								
Newspaper	1.	1	1							
NYSARC								1 E		
Postage		1	1							
Register Approval		ω	<b>19</b>				1	•		
Retirement System						,				
School Supplies	36	38	39							
Superintendent	ш									
Utilities	10	1	4							
Tuition	l li								,1	11
Warrant	5	1	3							×
Water and Sewer										

CLAIMS AUDIT	DATE		Feb-17					
# INVOICES	6-Feb	Feb 07	8-Feb	15-Feb	27-Feb			
Architect					2			
Athletic Supplies					1			
Athletics	42	2	2	4	12			
B Berg		4						
Bldg & Grounds	25	18	9	20	16			
Board Clerk								
BOCES				2				
Cafeteria	26	16		27				1
Conference	10	4	5	ω			3	
Contractors	1							
DOCTOR		1			7			N.
First Student	6	7		9			7	
Insurance	1		1	4				
KEY BANK								
Lawyers			1					
Mileage			4		2			
Newspaper			2					
NYSARC					1		<u></u>	
Postage								
Register Approval	2		2	2	3			
Retirement System								
School Supplies	37	27	34	17	7	} _		11
Superintendent			1					
Utilities	14	1	12	11				
Tuition		= 5		7				
Warrant	ω	1	3	3	1			
Water and Sewer			4					

CLAIMS AUDIT	DATE		Mar-17						
# INVOICES	2-Mar	2-Mar   17-Mar   22-Mar	22-Mar	29-Mar					
Architect		1		2					
Athletic Supplies									
Athletics	15	10		17			8		
B Berg	4			5		x		x I	
Bldg & Grounds	25	34	22	22					
Board Clerk					± ±				T b
BOCES			Д						
Cafeteria	16	17	16	30					
Conference	4	11	5		01				
Contractors		3							
DOCTOR	1	3							
First Student	5								
Insurance	1	5							
KEY BANK									
Lawyers		1				71			
Mileage		5		4		۸			
Newspaper		1							
NYSARC			1	1					
Postage	1		2						
Register Approval		5	2	2					
Retirement System		1		ni ni					
School Supplies	19	7	28	4					
Superintendent		2							
Utilities	14	14	4						
Tuition									
Warrant	1	6	3	4			V Ses		
Water and Sewer									